

## Safety Check List for Operation on Wharf

Location -

Date & Time -

Nature of operation and type of cargo handling -

**Note** - All the items in the checklist should indicate "Yes" for safe operation. If any item indicates 'No' then appropriate safety precautions should be advised to concerned or work may be stopped if it's posing immediate danger to the life of any person working thereat.

Sr. No.	Item	Yes	No	Remarks
<b>A</b>	<b>General</b>			
1	Wharf surface is even and in clean condition <i>(Refer Regulation 9)</i>			
2	All manhole are covered properly <i>(Refer Regulation 9)</i>			
3	Wharf area is clear for free movement of vehicles <i>(Refer Regulation 9)</i>			
4	Lifebuoy with life line are available on wharf side <i>(Refer Regulation 15)</i>			
5	Drainage facility is satisfactory and no accumulation of water or water logging at any place <i>(Refer Regulation 9)</i>			
6	Load bearing capacity of wharf is available <i>(Refer Regulation 20)</i>			
7	No unsafe structure of shed or any portion of roof or shed door, exists at the location <i>(Refer Regulation 9)</i>			
8	Housekeeping is satisfactory <i>(Refer Regulation 9)</i>			
9	Illumination level is satisfactory <i>(Refer Regulation 16)</i>			
10	Electric cabin on the wharf is in closed condition and no material is kept inside it <i>(Refer Regulation 9)</i>			
11	Pals are fixed on wharf to avoid spillage into sea			
12	Workers working thereat are wearing PPEs <i>(Refer Regulation 73)</i>			
13	No person is standing below the suspended load or along the route of cargo handled			
14	No person is using mobile phone while working			
15	No person is resting/sleeping on the wharf			
16	Gangway of vessel is not within the route of cargo handled & it is properly placed on wharf <i>(Refer Regulation 24)</i>			
17	Safe landing/boarding on gangway exists & it is covered with safety net beneath it. <i>(Refer Regulation 24)</i>			
18	Through Visual Inspection condition of LA & its wire rope is satisfactory.			

19	Loose gears / wires used for handling cargo are of proper and are of adequate strength <i>[Refer Regulation 46(48)]</i>			
20	Handling operation is carried out by the proper equipment through safe lifting method and appropriate handling gears.(CG, type of sling, etc.) <i>(Refer Regulation 40)</i>			
21	While placing load on to trailer by forklift or by sling, no person is standing/working in danger zone of unexpected falling of load from trailer bed			
22	No loose Dunnage or debris is found hanging while handling of cargo. If yes, then suitable means are provided to prevent its falling out			
23	Locking pin is provided in the crane hook or there is no chance of slippage of any sling from hook <i>(Refer Regulation 40)</i>			
24	If cargo is lifted by preslung sling or by bundle binding wire. If yes, then are of adequate strength to bear load			
25	Road safety discipline i .e. Entry and Exit point for vehicle and its movement			
26	Vehicles are driven at speed limit of 8 of km/hr.			
27	Vehicles are driven by authorized person <i>(Refer Regulation 57)</i>			
28	Vehicle is maintained in good repair and working order <i>(Refer Regulation 57)</i>			
29	Cleaner is provided or helper is available for manoeuvre of vehicle on wharf <i>(Refer Regulation 57)</i>			
30	Condition of Trailers bed is satisfactory <i>(Refer Regulation 57)</i>			
31	Side mirrors are installed on vehicles <i>(Refer Regulation 57)</i>			
32	Brakes, Head lights and Tail lamps of vehicles are working <i>[Refer Regulation 57(4)]</i>			
33	Vehicle is not loaded beyond its registered capacity <i>[Refer Regulation 57(6)]</i>			
34	Side metal Stanchions are properly fixed in pockets on trailers to prevent falling of load from bed <i>[Refer Regulation 57(4)]</i>			
35	Safe way for workers to approach on trailer bed or vehicle			
36	No person is standing in the movement zone of vehicle or equipment especially in reverse direction or movement while carrying load			
37	No worker is standing on wharf or on trailer in potential danger zone, where is a chance of falling of load			
38	While removing sling or shackle, worker's hand/fingers are not in potential danger zone			
39	Package/load is properly secured/lashed on trailer, while it is being moved <i>(Refer Regulation 57)</i>			
40	No running vehicle is left unattended			

	<i>(Refer Regulation 57)</i>			
41	Twist locks are provided in case of containers movement <i>(Refer Regulation 57)</i>			

Shed Sudptt ./ Labour Supervisor / Safety Inspector

Sectional Asst. Manager / Safety Officer

c. c. to the concerned departments - for information & necessary action