

**No. : TM/HI/ 6-1/3069 of 2014-15**

**Date : 3.3.2015**

**CIRCULAR**

SUB : Procedure for entry of personnel for clearance of  
**“CONDEMNED SHIP STORES / SCRAP /  
SLUDGE OIL”** etc. from the ships at MbPT  
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It has been brought to our notice that representatives of various firms registered under Mumbai Port Trust for clearance of condemned ship stores / ships' scrap as well as for removal of Sludge Oil from the ships at MbPT enter into dock premises very frequently even without any authority from the Master of the ship or ship agents.

2. The above has been viewed very seriously considering the fact that in a recent case, the Master of a ship was threatened by a person for awarding an order of scrap business. While this practice is against any business ethics, but Port being an ISPS compliant area, this is posing a serious threat to the safety of Master and Crew on ships at MbPT

2. The matter has been reviewed and it has been considered now as follows :

- (a) No representative of any firm registered with MbPT for clearance of Condemned Ship Store / Scrap / Sludge Oil will enter the Port without any Authority letter / e-mail from the Shipping Agent / Master of the ship even though he may be in possession of a valid Smart Card / Monthly Dock Entry Permit.
- (b) Daily / Temporary Permit for casual workers will be issued for entry of personnel under the subject categories only after providing an Authority letter / e-mail from the Shipping Agent / Master of the Ship.
- (c) Person holding a smart card without having a valid letter / e-mail as stated at Sr.No.(a) & (b) above, if found inside the Dock will be liable for cancellation of his DEP including cancellation of Registration of the company to which he belongs.

3. The above would be enforced with immediate effect.

**(D. NAYAK)**  
**TRAFFIC MANAGER**

## Distribution

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