

## **Annexure- 8 Supervision memo of other professional on record**

### **SUPERVISION MEMO OF OTHER PROFESSIONAL ON RECORD**

(On the Letter Head of Professional)

To,

Special Planning Authority  
Mumbai Port Authority  
Mumbai.

Subject: Proposed development work of

Building proposal No	
Full Particular of the work	
On plot bearing C.S. No./ C.T.S .No./ F.P. No.	
Division/ village/ Unit/ T.P. Scheme No	
Type of development	
Road Name	
Ward	
Name of Architect/LS	
Name of Owner	

Dear Sir,

With reference to the letter of my appointment dated addressed to you, by the Owner, I hereby confirm that I have agreed to act as the for the above proposal.

I further reconfirm that the work will be carried out in conformity with the provisions of IS standards and as per requirements of Regulations, Annexure for Duties and Responsibilities of Professional on Record and the development work shall be as per approved plans and the structural design etc.

Thanking you,

Yours Faithfully

Name of the Professional	
Registration No	
Address:	
Tel. No.:	
Signature:	
Date:	

C.C. to: 1. Owner

2. Architect/ LS