

MUMBAI PORT TRUST



*APPLICATION FORM
FOR
M.B.P.T'S DRY DOCK LICENCE AND WET DOCK
SPECIALISED
JOB PERMISSION
(NEW AND RENEWAL)
2010-2011*

A vessel cruising through Finland's 'Sea of Ice'.

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MECHANICAL ENGINEERING DEPARTMENT
NIRMAN BHAVAN, 5TH FLOOR,
N.V.NAKHWA MARG, MAZGAON,
MUMBAI - 400 010
Ph : 6656 6505 / 6540
FAX : 2374 4277

MbPT Website: www.mumbaiport.gov.in

Cost of each Application Form – Rs. 1000/

Note:- PART -B (Information Brochure) is attached for new applicants.

- * Registration and Job activity fees payable as per revised rates, from time to time with effect from the date of commencement of annual registration period to the full Licence/ Permission period.

FORMAT OF LETTER OF APPLICATION

Date :

To
The Chief Mechanical Engineer,
Mumbai Port Trust,
Nirman Bhavan, 5th Floor,
N. V.Nakhwa Marg,
Mazgaon,
Mumbai - 400 010.

Sir(s)

Sub : Application for Mumbai Port Trust Dry Dock Licence and
Wet Dock Permission for the year 2010-11.

1. Being duly authorized to represent and act on behalf of # _____
_____ hereinafter called "the Applicant" and
having reviewed and fully understood all the enclosed information provided, the undersigned
hereby applies as an eligible applicant for the following works :

*

2. Attached to this letter are attested copies of the original documents defining :

2.1 Declared address – Office, Work premise, Factory, Godown etc.

2.2 Constitution of the firm viz. Partnership/Ownership/Private Ltd./Public Ltd. (copy to be notarized)

2.3 Earlier paid bills of the Applicant's office and work premises as proof of address,
Telephone No., Fax No., Mobile/Cell No., e-mail address and Web site address.

2.4 Local Authority Certificate (viz. Shops & Establishments/Factory Licence/Small Scale Industry Unit
etc) according to the nature of business setup.

2.5 Local Electrical Distribution Authority (viz. BMC, TEC, BEST, REL, Mahavitaran, etc.) Certificate
for power supply (Sanctioned or Connected load)/water supply/sewage and garbage disposal with
plan approved, bills, receipts etc. (last paid electricity/water/municipal taxes.)

2.6 That the Office/Work premise is in the name of the firm (Notarized Sale Deed/Leave & Licence
Agreement/MOU/Rent Receipt, property taxes etc.)

Here name of the Applicant (Firm/Company) shall be typed
* *(Nature of jobs planning to carry out inside Trustees Docks).....*

- 2.7 Latest Income Tax Returns filed acknowledgment copy & PAN card copy.

- 2.8 Proof of registration under CEN VAT / M VAT Act.

- 2.9 Proof of registration under Service Tax Act.

- 2.10 Print out of the format of declaration of rates as provided by the Applicant in his Web page / Site along with the access code.

- 2.11 Welfare measures offered by the firm to their employees (viz. PF/LIC/Insurance/Workmen Compensation Policy/Group Mediciam/ ESIC, etc.)

- 2.12 Receipt of payment for Application form, Dry/Wet Dock Licence fee/Specialized Job Category permit fee as per Applicants requirement.

- 2.13 Bank Solvency Certificate necessarily from a nationalized /reputed scheduled Bank as per the eligibility criteria and as per the job activity requirement.

3. List of all permanent employees (Engineers, Staff, Supervisors) with their qualifications, age and no. of years of service with the firm as appearing in the Wage/Salary Register maintained by the firm under the Payment of Minimum Wages Act, along with a copy of the Wage/Salary Register statement.
- Dry Dock Licence holders for Hull and Stern Gear Works should necessarily have a qualified Marine Engineer (Person who at least has served as 2nd Engineer in Merchant Navy or equivalent post in Indian Navy) with the firm or at least as a regular consultant who will be overall responsible for the important jobs being carried out inside Trustees Dry Docks including safety aspects involved in the jobs undertaken.
4. Report of any accidents that have taken place during the last 2 years in any of the works executed by the firm, welfare provided to the victims and preventive measures taken by the firm to avoid recurrence. Details of the safety training given to the Workmen, Supervisors, Engineers etc. should be submitted.
5. This Application form duly stamped, signed on each document of the Application form wherever indicated be returned in original along with the form of Undertaking, Eligibility Criteria forms and all other documents of the Application form documents duly filled in, Stamped and signed and with all supporting documents enclosed. The format of declaration of rates shall be duly filled in and enclosed. **At the time of Submission of Application form these rates shall be available on the eligible Applicant's web site for all those who have a website. For all those who do not have a web site, they shall immediately host one and ensure that this data is posted. Applications are liable for rejection if this is not enclosed as per requirement or not made available on the Applicants web site during the tenure of the Licence/Permission period within three months from date of issue of the License/Permission.**

- 6 MbPT and its authorized representatives are hereby authorized to scrutinize the Application form and all its enclosures as well as to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this Application and to seek clarification from Bankers and clients regarding any technical, financial aspects etc.
7. This Letter of Application will also serve as an authorization to any individual or authorized representative of any Institution referred to in the supporting information, to provide such information deemed necessary and requested by MbPT to verify statements and information provided in this Application, or with regard to the resources, experience and competence of the Applicant.
8. MbPT and its authorized representatives may contact the following persons for further information.

General/Eligibility Criteria Inquiries		
Contact Person - 1	Telephone	Website/e-mail:
Contact Person - 2	Telephone	Website/e-mail:

9. This application is made in the full understanding that applications received from desirous and interested applicants will be subjected to verification and all information submitted for the purpose of being qualified to receive Mb.P.T.'s Dry Dock Licence /Wet Dock Specialized Permission as per the description of works carried out at the time of submitting the application.
10. MbPT reserves the right to -
 - Amend the scope and value of the eligibility criteria under this application; In such an event, revised criteria will be issued to all the applicants who have purchased the application forms; and
 - Reject or accept any application, cancel the Licence/Permission and reject all applications.

MbPT will not be liable for any such actions as above and will be under no obligation to inform the Applicant of the grounds on which such actions have been taken.
11. The undersigned confirms that the Applicant meets all the eligibility criteria requirements as indicated in this application form.
12. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

Signed	Signed
Name	Name
For and on Behalf of (Name of Applicant)	For and on Behalf of (Name of Applicant's Partner/Witness)

Enclosures: All the documents as listed above and as requested for in this Application Form along with this Application form in original duly stamped and signed.

(letter head paper of the Applicant may necessarily include full postal address, telephone No. Fax No., Mobile No., e-mail and web site address)

MUMBAI PORT TRUST

APPLICATION FOR DRY DOCK LICENCE /WET DOCK PERMISSION INSTRUCTIONS TO APPLICANTS

GENERAL

1. The Board of Trustees of the Port of Mumbai hereinafter referred to as "The Trustees" or the "Board" or "MbPT" intends to call for applications from desirous and interested applicants who wish to provide Dry/Wet Dock / Anchorage (stream) repair services to agents/owners of vessels who have been allotted MbPT Dry/Wet Docks for survey/repairs of their vessels in Mb.P.T's Dry/Wet Docks in accordance with the "Description of works carried out on vessels".
2. MbPT accordingly intends to qualify and license all those desirous and interested applicants who meet the minimum requirements of the eligibility criteria for each Financial Year.
3. Application form is open to all firms/contractors who are in this business. Application form will be issued on receipt of a written request.
4. Application form is available on payment of Rs. 1000/- or in an internationally acceptable currency for an equivalent amount rounded off to the nearest highest ten. Application forms can be obtained from the Personal Assistant (PA) to the Addl. Chief Mechanical Engineer (ACME) on payment of this amount in the Cash Office of Mechanical Engineering Department, 5th Floor, Nirman Bhavan between 11.00 am. to 1.00 pm. And 2.30 pm. to 4.00 pm. on all week days except for 2nd and 4th Saturdays, Sundays and Holidays. Alternatively, Application forms can be downloaded from the Mb.P.T's web-address and the applicable fees for the same may be paid along with the submission of application forms.
5. Letter of Application in the format provided in the Application form and the Application form in original duly filled in, enclosing all the relevant documents in a hardbound file duly marked "Original" and clearly superscripted "Application for Dry Dock Licence/Wet Dock Specialized Job Category Permission for the Financial Year (FY) [say, commencing 01.04.2010 and ending 31.03.2011]" shall be submitted on or before 15th February 2010. Applications received after this date may be considered only after the completion of scrutiny of the applications received before the due date. Applications received after 31st March 2010 shall be considered as fresh case and will be processed during the following financial year unless convincing justification for the delay in submission is given.
6. The file containing the Application must be submitted in person to the PA to the ACME and shall be addressed to :

The Chief Mechanical Engineer,
Mumbai Port Trust, Nirman Bhavan, 5th Floor,
N. V. Nakhwa Marg, Mazgaon, Mumbai - 400 0
7. The Applicant shall ensure that submission of his Application form is duly recorded in the register maintained with the PA to ACME and the Applicant shall sign the register as proof of his submission and note down the Serial No. of his Application as recorded. MbPT will not be held responsible for non delivery/non-receipt of Application if sent by Registered Post/courier.
8. MbPT reserves the right to accept or reject any or all the applications. Any adverse reports during previous year in any of the Dry Dock cleanliness registers maintained by the Sr. Executive Engineer (Works), Dry Docks for non removal of all waste material / garbage / muck / silt / dirt / waste material entering the Dry Dock for docking /undocking or non maintenance/cleanliness in the Dry / Wet Dock working areas before issue of notice of readiness of unlocking to the Sr. Ex. Eng.(Works), Dry Docks will automatically disqualify the Applicant and accordingly his Application will not be considered.
9. The name, mailing address and contact details such as telephone/mobile /Fax Nos./ E- mail/Web Home page address of the Applicant shall be clearly marked on the file.
10. All the information requested for in the Application form shall be furnished in English only. Wherever not done, an English translation shall be enclosed.
11. Incomplete Applications are liable to be rejected. MbPT will scrutinize all the registered applications for determining the eligibility as per the Eligibility Criteria. The format of the Eligibility Criteria shall be filled in and supported by enclosing the documentary evidence as required/requested.

12. Failure to provide information that is essential to evaluate the Applicant's eligibility or to provide timely clarification or substantiation of the information may result in non-consideration of the Application/Applicant.
13. Incidental costs incurred by the Applicant or his contractors or his sub-contractors/agents or by any other person in making this Application or in getting/seeking clarifications and or attending discussions with MbPT or in connection with the site inspection, visits undertaken by MbPT for verification purposes etc. will not be claimed by the Applicant nor will the same be reimbursed by MbPT.
14. Each document of the Application submitted must be signed and stamped by the Applicant or a person or persons duly authorized to sign on behalf of the Applicant. Such authorization shall be by a written Power of Attorney containing the name(s) of the authorized person(s) and his/their specimen signature(s) accompanying the Letter of Application.
15. All documents submitted by the Applicant shall be treated as confidential and shall not be returned.
16. All information/documents required to be furnished under these forms shall reflect the current status. Additional sheets may be added if necessary.
17. The Applicant shall submit additional information, if any, of his firm in the Application form..
18. The Applicant shall produce the Banker's Solvency Certificate in the format as enclosed wherever requested for the relevant amount. The Applicants shall also sign and return the Form of Undertaking.
19. Financial data and costs of work undertaken shall be in Indian Rupees or in an internationally acceptable currency as indicated in the Eligibility Criteria (Experience) and Eligibility Criteria (Financial). MbPT will apply the charge rate as published in the Economic Times as appearing on the last day of submission i.e. last day of Jan. of the previous Financial Year.
20. The information furnished must be sufficient to show that the Applicant is meeting all the eligible criteria in all respects for undertaking and completing the works in Mb.P.T's Dry/Wet Docks of their employer's vessel within the time specified by their employer for the works under the Licence/Specialized job category Permission for which the Applicant is submitting his Application. Accordingly the Applicant is expected to have successfully completed works of similar value size, nature and capacity.
21. MbPT shall determine the eligibility of each applicant (renewal/new case) for receiving the Dry Dock Licence and Wet Dock Specialized Job Category Permission through a Technical Committee appointed for scrutinizing the Application, visiting the declared office cum work premises, making recommendation for obtaining Technical and Administrative approval of all those found eligible to receive the Licence/Permission.
22. The Dry/Wet Dock Licence and the Specialized Job Category Permission will be valid for a period of one Financial Year only.
23. All eligible Applicants shall pay the necessary applicable charges as proposed / indicated for the Dry Dock Licence and Wet Dock Specialized Job Category Permission in advance and attach the receipts along with the Application form at the time of submission. Only those Applicants who are qualified by MbPT shall be informed in writing for receiving the Dry Dock Licence and Wet Dock Specialized Job Category Permission. Non-qualifying/ Rejected Applicants will be refunded on request, the paid up charges except the Application fees. All payments shall be made by Demand Draft/Bankers Cheque only and necessarily be drawn on behalf of "THE BOARD OF TRUSTEES OF THE PORT OF MUMBAI".
24. The ACME shall issue the Dry Dock Licence/Wet Dock Permission. For receiving the Licences/Permission, the eligible applicants shall approach in person to PA to ACME alongwith Mb.P.T's letter as at Sr. No. 23 above and the receipts of the payment of the applicable charges in original.

25. The Dry dock Licence holders should refrain from subcontracting important jobs at Dry Docks to inexperienced and unregistered firms. The increase in number of accidents inside Docks especially at Dry docks has been observed, as mainly due to this phenomena. Licensees who are found violating this regulation may be attracting penalty even to the tune of suspension/cancellation of their Dry Dock Licenses. The above regulation is also applicable to Wet Dock Permission holders.
26. All registered ship repairers are bound to provide Personal Protective Equipments (PPE) to their employees/workmen while utilizing their service on board vessels in the Trustee's Docks/Port of Mumbai. These PPE should be as per the requirement of zone of activity as stipulated by Factories Act, Dock Safety etc.
27. All registered Chipping and Painting contractors shall furnish the information regarding Chipping, Cleaning and Painting activities on board vessels in the Trustees Docks to the officer concerned of Chipping and Painting Section, Mechanical Engg. Dept. before executing any jobs on the vessels in Dry Docks, Wet Docks or at stream/anchorage. Violation of any Chipping and Painting Agreement regulation can attract heavy penalty including the temporary or permanent cancellation of Dry Dock Licence.
28. All Dry Dock Licence holders should have some qualified persons with electrical background and possessing at least 1st Class Supervisory Certificate of State Govt. while taking shore to ship connection and handling of any electrical equipment. This step is to minimize the accidents occurring in Dry Docks while handling electrical equipments due to ignorance / negligence.
29. All the Contractors licenced for Dry Dock Licence/Specialized Job Permission will also stand automatically empanelled accordingly for all such works for MbPT's Flotilla repairs requirements in their respective specialization. Further, they may also be considered for Dry Dock pumps/DD cranes and other associated equipment and machinery requirements in their respective specialization. Such empanelled contractors when approached by MbPT for various type of Quotations/enquiries/repair work orders, etc. for various types of cropped up/emergency/repair works etc., shall respond positively and provide the same and when demanded by MbPT. As those not responding and/or not providing the required services are liable to forfeit their Dry Dock Licence / Specialized Job Permission and all the fees paid in this regard will also stand automatically forfeited.

PARTICULAR

(In accordance with Mb.P.T's Dry Dock Bye-Laws as amended from time to time)

1. The Chief Mechanical Engineer/ Addl. Chief Mechanical Engineer or their officers, if necessary, shall inspect the Vessel/site of repair works for ensuring that the qualified Dry Dock Licence/Wet Dock Permission holders are carrying out the work in accordance with the regulation laid down in, Mb.P.T's Dry Dock Bye-Laws as amended from time to time.

Evaluation of Applications

2. MbPT appointed Technical Committee (TIC) will scrutinize the new applications and submit their technical clearance report with recommendations to ACME for acceptance of the CME. During scrutiny and if necessary the TIC will also carry out site inspection/visits to the Applicant's premises for the purpose of comparing the copies of the supporting documents with the original of only those applicants who meet the Eligibility Criteria.
3. It shall be the responsibility of the Applicants to apply, pursue and obtain Deputy Conservator's / Police clearance of themselves and their employees engaged in repair works in MbPT Docks/ Port Limits as applicable.

Date:

Name and Signature of Authorized Representative (s) of Applicant of the Applicant

Seal of the Firm making the Application

Title of above Authorized Representative (s)

MUMBAI PORT TRUST
APPLICATION FOR DOCK LICENCE/SPECIALISED JOB CATEGORY PERMISSION

Description of works carried out on vessels in the Trustees Docks (for which Licence/Permission is granted by Mb.P.T.)	Requirements to be ticked	Indicate applicable charges(Rs)
A) IN THE DRY DOCKS (For Dry Dock License holders only)		
1. Vessel Hull repairs		
2. Stern Gear Jobs (Propulsion /Steering Unit)		
3. Chipping, Cleaning and Painting works on ships.		

IN THE WET DOCKS (For All registered Ship repairers.)		
1. Electrical works.		
2. Electronic works.		
3. Instrumentation / Automation Jobs.		
4. Refrigeration and Air-conditioning work.		
5. Insulation and Panelling work.		
6. Fuel Injection equipment calibration service and repair work.		
7. Life Saving Appliances –Repair/Service Jobs.(LSA)		
8. Fire Fighting Appliances –Repair/Service Jobs.(FFA)		
9. Deck Gear work – Lifting tackles/ Loose gear testing & certification		
10. Hatch Cover repairs /Wet Dock Mechanical Works.		
11. Hydraulic jobs (Marine/ Mechanical)		
12. Chemical Cleaning/Purification work./STP work.		
13. Diving & Salvage work.		
14. Purifier / Turbo Charger Service /Repair works.		
15. CO ₂ Gas Installation and checking/repair /Service Jobs.		
16. Jobs on Marine Engines and other machinery/ equipment- Periodic Overhauling (POH)/Maintenance /damage repairs etc.		
17. Non- Destructive Examination and Testing Jobs.		
18. Ship's interior Jobs (Tiling/ Carpentry /Plumbing/ electrical cabling and point work / Fumigation /Upholstery and tapestry/Fiber-FRP jobs etc.		
19. Fabrication/Metal working/Machining & associated Jobs		
20. Engine Governor Calibration, repair/ service work.		
TOTAL AMOUNT PAYABLE/ PAID	(Rs.)	

Date

Name And Signature Of The
Authorized Representative (S)
Of The Applicant

Seal of the Firm

Title Of Above Authorized
Representative (S) The Application

MUMBAI PORT TRUST

**APPLICATION FOR DRY / WET DOCK LICENCE /
SPECIALISED JOB CATEGORY PERMISSION**

APPLICABLE CHARGES (AS ON DATE)

A)	Dry/Wet Dock Licence Application form	Rs.1000 per application form (in cash)
B)	Annual Dry Dock Licence & Wet Dock Permission – new issue / renewal charge	Rs.12000/- per year (in the form of D.D / Banker's cheque)
C)	Annual Specialized Job Category registration.	
(i)	For Job Category I (Job carried out in Dry Docks, namely, Vessel Hull Repairs, Stern Gear Repairs, Chipping Cleaning and Painting works on ships) (new issue and renewal)	Rs.6000/- per job per year (in form of D.D/ Banker's cheque) Rs.1200/- per job per year (in form of D.D/ Banker's cheque)
(ii)	For Job Category II (Specialized Job carried out in the Wet Docks, namely, Electrical Repairs, Electronic Repairs, Instrumentation / Automation Jobs. Refrigeration Works, Insulation Works, Calibration and Repairs to fuel Injection equipments, Repairs/ service to LSA, Repairs/service to FFA, Deck Gear repairs, Hatch cover repairs / Mechanical jobs, Hydraulic jobs(Marine / Mechanical), Chemical Cleaning/ Purification, Diving and Salvage work/Underwater repairs, Purifier / Turbocharger, Service / Repairs, CO2 Gas Checking/ installation/ repairs/ Service, Marine Engine Overhaul, Non- Destructive Testing Jobs, Ship's interior Jobs , Machining & associated Jobs, Engine Governor Calibration, repair/ service work. (new issue and renewal)	

**If I am qualified, I agree to pay the above charges as well as the revised charges as and when
revised / fixed by Mumbai Port Trust**

DATE

NAME AND SIGNATURE OF
AUTHORISED REPRESENTATIVE (S)
OF THE APPLICANT

SEAL OF THE FIRM
MAKING THE APPLICATION

TITLE OF ABOVE AUTHORISED
REPRESENTATIVE(S)

MUMBAI PORT TRUST

**APPLICATION FORM FOR MbP T's DRY / WET DOCK LICENCE / SPECIALIZED
JOBS CATEGORY PERMISSION.**

ELIGIBILITY CRITERIA (TECHNICAL)

**[APPLICANTS SHALL FILL IN ONLY THOSE CHECKLISTS FOR LICENCES/
PERMISSION FOR WHICH HE IS SUBMITTING HIS APPLICATION AND SHALL
SCORE OUT (X) THE BALANCE CHECK LISTS AND STAMP AND INITIAL THIS
DOCUMENT AT THE END.]**

A1: CHECK LIST FOR VESSEL HULL REPAIRS

Sl. No.	Equipment Requirements	Items/ Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership of equipments (Indicate type of document - undertaking letter)
1	Lifting Tackles	Chain Block, Power Lifts, EOT Cranes etc. > 5M.T. capacity (Desirable)	Two (with proper test certificate)		
2	Plate Bending Machine	For plate thickness varying from 6 mm to 18 mm size	One (Desirable)		
3	Number of Qualified Welders, approved by competent authority.	Approval From IRS, LRS, ABS etc.	Minimum 2 Nos.		
4.	Grinding machine	1.5 → 3 HP	2		
5.	Electric drilling machine	¾ “→1 “Ø drilling cap.	2		
6.	Gas cutting equipments with necessary accessories.	Oxy-Acetylene type	2 sets		

A2 : CHECK LIST FOR STERN GEAR JOBS (PROPULSION / STEERING UNIT)

Sl. No.	Equipment Requirements	Items/ Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership of equipments (Indicate type of document - undertaking letter)
1.	Portable air compressors.	2 To 5 H.P.	1		
2.	Portable diesel transformers/ rectifiers welding sets for Either AC or DC / arc welding alongwith necessary accessories	1)Rectifier range 50A-500A 2)Transformers range upto 300A.	2 each		
3.	Pneumatic/Electric drilling machine	¾ “→1 “Ø drilling cap.	2		
4.	Lathe.(Minimum of 12’ between the centers in case of application for STERN GEAR Repairs)	12’ or >12’ in length between centers, 28”Ø Chuck cap. & 5HP < 12’ in length, between centers	1 1		
5.	Power saw	1.5 → 3 HP	1		
6.	Grinding machine	1.5 → 3 HP	2		
7.	Boring machine	2 to 3 HP	1		
8.	Shaping machine.	2 to 3 HP	1		
9.	Milling machine	3 to 5HP	1		
10.	Pipe bending machine.	For sizes of pipes between ½” to 6”→	1		
11.	Gas cutting equipments with necessary accessories.	Oxy-Acetylene type	2 sets		
12	Sufficient modern measuring instruments.	Micrometer (0-250mm) Depth Gage, vernier caliper, Deflection gage, ultra sonic thickness testing instrument	1 each		
13.	Lifting Tackles	Chain Block Power Lifts EOT Cranes etc. < 5m. T. capacity (Durable)	One (with proper test certificate)		

A3 : CHECK LIST FOR CHIPPING, CLEANING AND PAINTING WORKS ON SHIPS

Sl. No.	Equipment Requirements	Size/ Capacity/ Type/Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
1.	Chipping hammers.	1 Lb.	75		
2.	Wire brushes.	4" & 6" long	150 each		
3.	Scrapers of various type.	6" & 3" long	75 to 150 each		
4.	Paint brushes of various sizes.	3" & 4 " long	50 each		
5.	Flat Paint brushes	2" to 6" width	50 each		
6.	Stagings.	10 to 12' long	2 sets (say 10 to 12 Nos.)		
7.	Sufficient Personal Protective Equipment (PPE)	Safety Helmet Safety Belt Goggles. Ear plug, Nose Mask, Safety shoes	12 Nos. each		

B1 : CHECK LIST FOR ELECTRICAL WORKS

Sl. No	Equipment Requirements	Size/ Capacity/Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a.	Current and Voltage and auto transformer.	3 Phase/ 30A	1		
b.	Auto Current Injection Set.	Single Phase	1		
c.	Coil Winding Machine.	Manual/ Mech.	1		
d.	Hot Air Blower.	0.5 / 1 HP	1		
e.	Electrical Growler.	230V /1500W	1		
f.	Electrical test equipments such as Megger, Multimeter, Tachometer, Tong Tester etc.	Single Phase	1 each		
g.	Adequate stock of winding materials such as wires of different gages, insulation of different types, fiber glass fittings soldering facilities etc.	SWG 8 → 40 various (for winding insulating mat.	Sufficient stock		
h.	Baking Oven. (Desirable)	440 V and 2500 to 5000 W cap.	1		
i.	Multi-purpose test Board.	At least 5 Pts.	1		
j.	Assorted tools like spanners, pulleys, pliers, screw drivers etc.	Std. sizes	1 set		
k.	Portable lifting device.	1 Ton – 3 Ton	1		
l.	Drilling & Grinding Machine	1 HP each	2		
m.	Dynamic Balancing Machine (Desirable).	-----	1		
n.	Varnishing Tanks (Desirable).	-----	1		

B2 : CHECKLIST FOR ELECTRONIC WORKS

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a.	Frequency Counter.	20 Khz	1		
b.	VHF Signal Generator.	15000 – 30000 Khz.	1		
c.	R.F. Power Output Meter.	150 Watts	1		
d.	Audio Output Meter.	22 db.	1		
e.	Multimeter.	Up to 1000V	2		
f.	Voltmeter and Ameter.	0-300V 0-50A	2		
g.	Double Beam Oscilloscope (Desirable).	Up to 20 Khz.	1		
h.	Screw drivers, soldering iron / gun pliers, spanners both fixed and variable etc.	Std. sizes	1 set each		
i.	Portable Drill Machine.	1 to 2 HP	1		

B3 : CHECK LIST FOR INSTRUMENTATION / AUTOMATION WORKS

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a	Portable Drilling Machine	0.5 HP to 1HP	1		
b	Portable Grinding Machine	0.5 HP to 1HP	1		
c	Voltmeter, Ammeter & Multimeter	0- 300V, 0- 5A, upto 500V resp.	1 each		
d	Screw drivers, soldering iron/ gun pliers, spanners both fixed and variable etc.	Std. sizes	1 set each		
e	Relevant Test Board	Required capacity	1		
f	Instrument / Equipments required for the activity	Required capacity	Sufficient Qty.		
g	Air Compressor	Between 1 HP to 2HP 0- 300V, 0- 5A resp.	1		

B4 : CHECK LIST FOR REFRIGERATION AND AIRCONDITIONING WORK

Sl. No	Equipment Requirement	Size/ Capacity/Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	B.M.C. Licence for Storage of Refrigerant gas.	-----	Valid license		
b)	Vacuum Pump.	0.5 HP → 1 HP	1		
c)	Gas Leak Detector.	Like Tif-5750	1		
d)	Spare parts like Thermostat, Expansion V/V etc.	DAN FOSS / ALKO/ SPORTLAN/ INDFOSS MAKE	1 each		
e)	Tools for compressor and its accessories for maintenance .	STD Type	1		
f)	Measuring Meters.	Vacuum compound Gage, {Digital/Analog Thermometer. Anometer (air balancing) etc.	1		
g)	Gas charging Board.	Charging line → ¼” ø Flaring tool kit → ¼” to ½” ø	1 each		

B5: CHECK LIST FOR INSULATION AND PANELLING WORK

Sl. No	Equipment Requirement	Size/ Capacity/ Type/Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Insulating Materials.	Range from 150° C→1200° C	Sufficient Qty.		
b)	Bonding Materials.	ISI Approved	Sufficient Qty.		
c)	Assorted Tools.	Std. type	1 Set		
d)	Portable drilling machine.	½ to 2 HP	2		
e)	Portable Grinding Machine	½ to 2 HP	1		

B6 : CHECK LIST FOR FUEL INJECTION EQUIPMENT CALIBRATION, SERVICING AND REPAIR WORK

Sl. No	Equipment Requirement	Size/ Capacity/ Type/Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Fuel Pump & Governor Calibrating Machine.	6/8 cylinder pump testing capacity	1 (Desirable)		
b)	Flat Needle Grinding Machine.	-----	1 (Desirable)		
c)	Flat Face Lapping Machine.	-----	1		
d)	Needle Grinder.	-----	1 (Desirable)		
e)	Air Compressor.	1 to 2 HP	1		
f)	Lapping Meters.	-----	1		
g)	Drilling Machine.	1 to 2 HP	1		
h)	Lathe Machine.	Distance between centers upto 4' to 8'	1		
i)	Nozzle Tester.	0 – 40 pressure testing cap. (KSC)	1		
j)	Monochromatic Checklite.	-----	1		
k)	Internal Seat Checklite.	-----	1		

B7: CHECK LIST FOR LIFE SAVING APPLIANCES (LSA)

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Approved equipments as replacement in Life Boat/ Lift Raft etc.	ISI approved	At least for 5 units		
b)	Hydraulic Test Machine.	Upto 500 PSI	1		
c)	Drilling Machine (Portable).	1 to 1.5 HP	1		
d)	Fiber basic component for repair of Fiber Glass Hull.	ISI approved	Sufficient Qty.		
e)	Tools for carrying out wood works.	Std type	1 set		
i)	Patching facilities for basic rubber material.	ISI approved	For 5 units.		

B8 : CHECK LIST FOR FIRE FIGHTING APPLANCES (FFA)

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Refills of fire extinguishers.	For 4.5 Kg. DCP, 9 Ltr. CO2/ Water /Mechanical Foam.	At least for 10 Each		
b)	Pressure gages and other basic measuring instruments.	Std type and periodically calibrated.	2 sets.		
c)	Compressed air facilities.	2 to 3 HP	1		
d)	Hydraulic Test Machine.	Up to 500 PSI	1		
e)	Drilling Machine	1 to 1.5 HP	1 no.		
f)	Grinding Machine.	1.5 Hp to 1 HP	1 no.		

B9:CHECK LIST FOR DECK GEAR WORK/LIFTING TACKLES,LOOSE GEAR TESTING AND CERTIFICATION.

Sl. No	Equipment Requirement	Size/ Capacity/ Type/Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Chain Testing Machine for anchor and chains. (For Deck Gear Works)	50 100 M.T. Cap. & Test bed length 10 20 mtr.	1		
b)	Drilling Machine (Portable).	1 to 2 H.P	2		
c)	Various Tools.	Std type	2 sets		
d)	Gas and Welding Equipment.	Oxy – Acetylene & Electric Arc Type	2 sets		
e)	Air Compressor and associated equipments.	1 to 2 HP	1		
f)	Lathe Machine	Minimum 6' in length between centers.	1 (Desirable)		

B10: CHECK LIST FOR HATCH COVER JOBS/ WET DOCK MECHANICAL WORKS

Sl. No	Equipment Requirement	Size/ Capacity/ Type/Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Lathe Machine	Minimum 6' in length between centers.	1		
b)	Grinder (Portable / fixed)	1 HP to 2 HP	1 Each		
c)	Drilling Machine (Portable/fixed).	1 to 2 H.P	1 Each		
d)	Various Tools.	Std type	2 sets		
e)	Gas and Welding Equipment.	Oxygen/ Acetylene & Electric Arc Type	2 sets each.		
f)	Air Compressor and associated equipments.	1 to 2 HP	1		

B11: CHECK LIST FOR HYDRAULIC JOBS(MARINE / MECHANICAL)

Sl. No	Equipment Requirement	Size/ Capacity/ Type/Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Hydraulic Power Pack	Cap. Up to 500 bar	1		
b)	Proportional / Directional Valves	Cap. Up to 250/500 bar	2		
c)	Pressure Controlling Valves	Up to 500 bar	2		
d)	High Pressure Gauges.	0-500 bar	3		
f)	Associated tools & Equipments	Required Capacity	2 set		
e)	Hydraulic Press	Sufficient Cap.	1		
f)	Drilling Machine (Portable/fixed).	1 to 2 H.P	1 Each		
g)	Grinder (Portable / fixed)	1 HP to 2 HP	1 Each		

B12: CHECK LIST FOR CHEMICAL CLEANING /PURIFICATION WORK/ STP WORK

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Pumps/ Centrifuge	2 to 5 HP	1		
b)	Chemical	-	Sufficient Qty.		
c)	Permission to store Chemicals.	-	Valid Certificate		
d)	Heating arrangement.	Up to 5000 C	1 Unit		
e)	Equipment Required for STP work.	As per requirement	1 set		(For STP work only.)
f)	Pipe line and Valves of Various size.	As per requirement	Sufficient Qty.		

B13 : CHECK LIST FOR CARRYING OUT DIVING AND SALVAGE WORK

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Diving Equipment.	SOLAS /ISI Specified	3 set		
b)	Life raft and life	SOLAS	5		
c)	Diving Boat	Capacity of 6 to 10 person	1 (Desirable)		
d)	Licensed/Qualified Divers.	Medically Fit and Certified persons.	3		
e)	Under water welding/ cutting equipments.	Std & ISI Specified	3		

B14 : CHECK LIST FOR PURIFIER REPAIR WORK/ TURBO CHARGER REPAIR/SERVICE

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Drilling Machine.	1 to 2 HP	2		
b)	Lathe.	Between 4' to 6'	1		
c)	Grinder.	½ to 2 HP	1		
d)	Centrifuge frame for bowl balancing/Dynamic Balancing Machine.	For various Sizes & speeds.	1		
e)	Pumps.	1 to 2 HP	1		
f)	Various Tools/ Specialized ones.	Std type	2 sets		

B15 : CHECK LIST FOR CO₂ GAS INSTALLATION, CHECKING AND REPAIR WORK

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Liquid level indicator	-	1		
b)	Air Compressor.	1 to 2 HP	1 set		
c)	Hydraulic Pump Tool Box.	Std. Type	1		
d)	Hydraulic Test Machine.	Up to 5000 PSI	1		
e)	Refills of fire extinguishers.	MMD/ Approved by Statutory Body	At least for 10		
f)	Pressure gage and other basic measuring instruments.	Std. type	3 sets		

B16 : CHECK LIST FOR JOBS ON MARINE ENGINES AND OTHER MACHINERIES /EQUIPMENTS ON BOARD – PERIODICAL OVERHAULING / MAINTENANCE /DAMAGE REPAIRS

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Fuel Injector Testing pump	For Various types and pressures	1		
b)	Cylinder valves Grinding equipment.	Either manual or Mechanical	1		
c)	Hydraulic Test Pump. For cylinder Head, Jacket, Cyl. Liner etc.	Cap. Upto 10 KSC.	1		
d)	Assorted Tools and Equipments for opening various engine components.	For Various Types of Marine Engines in the field.	1 set		
e)	Precision Instruments for calibrating Cyl. liner, crankshaft pins, Piston , Piston Grooves etc.	-do-	1set		
f)	Cyl. Valve seat cutting machine.	Desirable	1 set		
g)	Cyl. Value seat grinding machine.	Desirable	1 set		
h)	Cylinder liner Honing machine.	Desirable	1 set		
i)	Drilling Machine.	1 HP to 2 HP	1		
j)	Grinding Machine.	½ HP to 2 HP	1		
k)	Lathe.	6' / 4' long bed length between centers.	1		

**B17 : CHECK LIST FOR NON – DESTRUCTIVE EXAMINATION AND TESTING JOBS.
(Ships skin plates measurement, magnetic particle testing, UT testing etc.)**

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Thickness Measurement Probe	Suitable ones	2		
b)	Step Wedge (Test Block)	Various sizes	2 Each		
c)	Portable Grinder.	½ HP to 2 HP	2		
d)	Digital Thickness Gage Meter. (for ship's hull, deck thickness checking)	Ex. Model like Cygnus 2, Cygnus -4, Pulse Echo etc	2		
f)	Torch with rechargeable batteries.	Suitable Type	2		
g)	Protective Gear for Technicians.	Safety Shoes Helmets. Goggles.	As applicable		
h)	Chipping Hammers.	Of suitable size.	2		
i)	Laptop- for Recording of Readings.	Any Model.	Desirable		
j)	Dingy Boats / Rafts	For Tanker Ships	Desirable		(Applicable for Ship's Hull thickness gaging)
k)	Competency certificate for the technicians	From any approved authority	Valid certificate		
l)	Non- Destructive Testing (NDT) equipments like, i) UT machine ii) M.P.T machine (For Engine C/Shaft Con rod,- and other components- flaw/crack/ defect check).	i)for flaw/defect testing more than 2/7mm. ii)for detecting flaw/crack up to 2mm (A.C) & 7mm (D.C).	1 1		(Applicable for those carrying out UT/MPT JOBS)

**B18: CHECK LIST FOR SHIP'S INTERIOR JOBS (TILING /CARPENTRY/
PLUMBING/FUMIGATION/UPHOLSTERY AND TAPESTRY /FIBER-FRP
JOBS ITC.)**

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Portable Drilling Machine	½ HP to 2 HP	1		For Ship's Floor/cabin Tiling Jobs.
b)	Portable Grinding M/c	½ HP to 2 HP	1		
c)	Assorted Tools	Various sizes	1 set		
d)	Sufficient Quantity of flooring Materials.	Size as per Requirement	For 2 jobs		
e)	Appropriate Compound for sticking the tiles to the ship floor. Epoxy based / Latex Resin based Compound.	As per the Floor condition [Ex. OxyDeck/ Syncolite Compounds]	5 kg		
f)	Hot air blower	< 2 HP	1		
g)	Cleaner Compounds.	Suitable type	1 kg		
h)	Floor Leveler.	2 ' to 4' long.	2		
i)	Protective equipments for safe working	I.S. Std. Ones (nose guard, hand gloves, goggles etc.)	2 sets		
j)	Lathe machine	Min.6' long bed length between centers	1 (desirable)		
k)	Circular saw	Suitable size according to the job	1		For Carpentry / Fiber-FRP Jobs.
l)	FRP repairs kit & associated components and compounds.	Approved & I.S. Quality	Sufficient qty. (acc. to life expiry)		
m)	Wood plainer machine	Suitable size according to the job	1 (desirable)		
n)	Assorted tools for handling timber work	Suitable size according to the job	2 sets		
o)	Bonding materials	Branded quality	Sufficient qty.		
p)	Marine plywood, outer sheath (copper, aluminum)	Various size acc. to requirements	Sufficient qty.		
q)	Equipment/ Tools required for plumbing work.	As per the requirement.	Sufficient qty.		Only for Plumbing Work
r)	Equipment/ Tools required for Fumigation work.	As per the requirement.	Sufficient qty.		Only for Fumigation Work
s)	Equipment/ Tools required for Upholstery work.	As per the requirement.	Sufficient qty.		Only for Upholstery Job

B19: CHECK LIST FOR MACHINING & ASSOCIATED JOBS.
(Crank shaft grinding, line boring, honing, metal stitching/locking etc.)

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Precision Boring M/c – (Vertical/ Horizontal Type)	Upto capacity of jobs. having ϕ 500 mm. and 0.5 meter in length.	1		
b)	Honing Machine (Portable/ Fixed)	For the jobs to be attended as above.	1		
c)	Line Boring Machine	For length upto 16'(min).	1		
d)	Precision Grinding Machine – For c/ shaft, Cyl. Liner, Propulsion shaft etc.	For Jobs varying from 12'/16' onwards.	1		
e)	Non Destructive Testing Equipments (NDT) i) U.T. M/c (Ultra Sonic Testing) ii) M.P.T. m/c. Magnetic (Particle Test).	For Flaw / Defect testing (more than 2/7m.m deep) For detecting flaw/ crack upto 2 mm (A.C.) & 7 m.m.(D.C)	1 1		
F)	Equipments etc for Metal Stitching/ Locking.	As per the requirement	Sufficient Qty.		Only for metal Stitching

**B20 : CHECK LIST FOR ENGINE GOVERNOR CALIBRATION ,REPAIR / SERVICE
WORK**

Sl. No	Equipment Requirement	Size/ Capacity/ Type/ Range etc.	(Essential) Minimum Required Quantity in Numbers	Available Quantity in Numbers	(Essential) Documentary evidence supporting ownership (Indicate type of document-undertaking letter)
a)	Kerosene High Jet Washing / Cleaning Set	As per requirement	1		
b)	Grinding Machine	0.5 HP to 2 HP	1		
c)	Drilling Machine	0.5 HP to 2 HP	1		
d)	Air Compressor	2 to 5 HP	1		
e)	Bench Vices	Required Sizes	2		
f)	Test Bench for various speed checks. (Either Woodward or other approved type)	As per requirement	1		
g)	Required tools/ Equipments for Governor Calibration jobs .	As per requirement	1 set each		

Verification of quantities and comparing copies of documents with original will be conducted by the Technical Committee of only those Applicants who are meeting all the eligibility criteria.

DATE

NAME AND SIGNATURE OF THE
AUTHORISED REPRESENTATIVE (S)
OF THE APPLICANT

SEAL OF THE FIRM
MAKING THE APPLICATION

TITLE OF ABOVE AUTHORISED
REPRESENTATIVE(S)

MUMBAI PORT TRUST

**APPLICATION FORM FOR MbPT's DRY /WET DOCK LICENCE/SPECIALISED JOB
CATEGORY PERMISSION.**

FORMAT OF ELIGIBILITY CRITERIA (EXPERIENCE)

Sl. No	Description of work	Name of the Employer	Name of the vessel on which work was carried out	Work Period (previous two Financial Years)		@ Contract Value in Rs.	Documentation required (essential)
				From	To		
							Enclose copies of Work Order and Certificate from Employer of timely completion of the work to satisfaction of the Employer (enclose copy of invoice /bill for each work done)
TOTAL (Should meet the Eligibility Criteria (Financial) (sets):							

Note: @ Eligibility will be based on minimum of 1 work carried out in the previous two Financial years subject to a Minimum Work Contract Value as per Eligibility Criteria (Financial).

*** Verification of amounts and comparing copies of documents with original will be conducted by the Technical Committee of only those Applicants who are meeting all the eligibility criteria.**

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(* Please add additional sheet if required)

MUMBAI PORT TRUST
APPLICATION FORM FOR MbPT's DRY /WET DOCK LICENCE/ SPECIALISED JOB
CATEGORY PERMISSION.FORMAT OF ELIGIBILITY CRITERIA (FINANCIAL)

Sl. No.	Job Activity	Eligibility Criteria (Financial) (essential) #	Applicants Financial Status. Applicants to indicate the actual amount in Rs. against (a) and (b) of Col. 3	Documentation required: Enclose copies of indicated documents in support of the figures indicated by the Applicant at (a) and (b) on Col. 4. *
1.	2.	3.	4.	5.
1.	For Dry Dock Licence: Hull & Stern Gear Works	a) Fixed Asset Value (Minimum) – Rs.5,85,000/- * b) Average value of Rs.3,50,000/- (minimum) for similar/ relevant works carried out in any Dock/Shipyard etc. during the pervious two financial years.		a) Bankers Solvency Certificate for the amount indicated. b) Copies of similar work / work orders/ Completion Certificates from Employer indicating value of such work carried out in any Dock/Shipyard etc. in last 2 Financial years.
2.	For Dry Dock Licence: Chipping & Painting work	a) Fixed Asset Value (Minimum) – Rs. 3,50,000/- * b) Average value of Rs. 1, 90,000/- (minimum) for similar work carried out in any Dock/Shipyard etc. during the previous two financial years.		a) Bankers Solvency Certificate for the amount indicated. b) Copies of similar work / work orders/ Completion Certificates from Employer indicating value of such work carried out in any Dock/Shipyard etc. in last 2 Financial years.

Sl. No.	Job Activity	Eligibility Criteria (Financial) (essential)	Applicants Financial Status. Applicants to indicate the actual amount in Rs. against (a) and (b) of col. 3	Documentation required: Enclose copies of indicated documents in support of the figures indicated by the Applicant at (a) and (b) on Col. 4.
1.	2.	3.	4.	5.
3.	For Wet Dock (Specialised Job category permission)	a) Fixed Asset Value (Minimum)– Rs.2,35,000/- * b) Average value of Rs. 1,20,000/- (minimum) for similar work carried out in any Dock/Shipyards etc. during the previous two financial years.		a) Bankers Solvency Certificate for the amount indicated. b) Copies of similar work / work orders/ Completion Certificates from Employer indicating value of such work carried out in any Dock/Shipyards etc. in last 2 Financial years.

Amount indicated are applicable for new/renewal applicants for the period commencing Financial Year 2010-11 and for subsequent years after FY 2010-11 the amounts are subjected to an annual increase @ 4% per annum rounded off to the nearest highest thousand.

- **Verification of amounts and comparing copies of documents with original will be conducted by the Technical Committee of only those Applicants who are meeting all the eligibility criteria.**

DATE

NAME AND SIGNATURE OF THE
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MUMBAI PORT TRUST

**APPLICATION FOR DRY/WET DOCK LICENCE/
SPECIALISED JOB CATEGORY PERMISSION**

**FORMAT OF BANKERS SOLVENCY CERTIFICATE FROM A
NATIONALISED / SCHEDULED BANK**

This is to certify that to the best of our knowledge and information M/s. _____ having the marginally noted address, is a customer of our Bank and is respectable and can be treated as solvent for a minimum amount of Rs. @ (Rupees @ only). *

This certificate is issued without any guarantee or responsibility on the Bank or any of the Officers.

Signature of authorized
Signatory for the Bank : _____

Name of the
authorized signatory : _____

Designation : _____

Bank & Branch : _____

Address of Bank : _____

Tel. No. : _____

Fax No. : _____

Bankers e-mail/
web Domain page
address: _____

(COMPANY SEAL)

Notes : @ Fill in the figures as applicable under Eligibility criteria (Financial) for tota applicable amounts.

- For foreign Applicants the amounts can also be indicated in an internationally acceptable foreign currency.

MUMBAI PORT TRUST

**APPLICATION FOR DRY/WET DOCK LICENCE/SPECIALISED JOB
CATEGORY PERMISSION**

FORM OF UNDERTAKING

NAME OF THE APPLICANT : _____

WE, (MR./MS.) _____ SON/DAUGHTER OF
MR/MS. _____ REPRESENTING M/S.

_____, THE AFOREMENTIONED APPLICANT
HAVING LICENSED/REGISTERED WORKSHOP/OFFICE PREMISES AS PER THE DECLARED
APPLICATION FORMAT AND WHO WILL BE ISSUED DRY DOCK LICENCE/SPECIALISED JOB
CATEGORY PERMISSION FOR CARRYING OUT _____ ON
BOARD VESSELS IN MbPT'S DRY/WET DOCK FOR THE PERIOD BETWEEN 01.04. AND 31.03.
DO HEREBY CONFIRM THAT :

1. WE WILL NOT USE THE DRY DOCK LICENCE/SPECIALISED JOB CATEGORY PERMISSION FOR THE PURPOSE OTHER THAN IT IS GRANTD FOR. OUR WORKSMEN TO THEIR UTMOST ABILITY AND KNOWLEDGE WILL NOT DAMAGE ANY MbPT PROPERTY OR ANY OTHER VESSEL OR EQUIPMENT THEREOF. WE WILL BRING INTO THE DOCKS SHIP MACHINERY/EQUIPMENT UNDER THE CUSTOMS MACHINERY REPAIR PASS AS ISSUED TO OUR LICENCED WORKSHOP ONLY.
2. UNDER SECTION (2)(3)(1)(2) OF CHAPTER 1 OF THE FACTORIES ACT 1948 WE WILL SEND NOTICE OF OCCUPATION OF FACTORY IN THE PRESCRIBED FORM TO THE CHIEF INSPECTOR OF FACTORIES MAHARASHTRA STATE FOR CARRYING OUT WORKS IN MBPT'S DRY/WET DOCKS.
3. WE WILL COMPLY WITH ALL STATUTORY RULES, REGULATIONS UNDER VARIOUS PROVISIONS OF LAWS (DOCKS, LABOUR, CUSTOMS, FACTORIES, POLLUTION AND ELECTRICITY ACTS/RULES AND PETROLEUM ACT AND RULES 1937 AND ALL OTHER STATUTORY PROVISION CONCERNING SAFETY OF WORKMEN ENGAGED FOR REPAIRS ON VESSELS IN MbPT'S DRY/WET DOCKS AS AMMENDED FROM TIME TO TIME.
4. ALL RELATED DOCUMENTS, RECORDS, COMPANY'S ACCOUNTS ETC. WILL BE MADE AVAILABLE FOR INSPECTION TO APPROPRIATE AUTHORITIES, LAW ENFORCEMENT AGENCIES WHENEVER REQUIRED.
5. FURTHER WE CONFIRM THAT WE ARE PAYING SALARIES AND ALLOWANCES TO OUR WORKERS AS PER CIRCULAR OF INDUSTRIAL ENERGY AND LABOUR DEPT. MANTRALAYA, MUMBAI 400 032, IN RESPECT OF MINIMUM WAGES ACT 1943.
6. FURTHER WE DECLARE THAT EQUIPMENTS, MACHINERIES AS GIVEN IN THE CHECK LIST/EQUIPMENT LIST ARE OWNED BY US AND ARE ENTERED IN THE DEAD STOCK REGISTER MAINTAINED IN OUR PREMISE7. WE FURTHER UNDERTAKE FOR CLEANING OF THE DRY DOCK AND FOR CONVEYANCE OF THE RUBBISH TO SUCH PLACES AS MAY BE POINTED BY MbPT'S AND ALSO UNDERTAKE TO DEPOSIT WITH MbPT ALL COSTS OF SUCH CLEANING AS AND WHEN INDICATED BY MbPT.

DATE

NAME AND SIGNATURE OF THE
AUTHORISED REPRESENTATIVE (S)
OF THE APPLICANT

SEAL OF THE FIRM
MAKING THE APPLICATION

TITLE OF ABOVE AUTHORISED
REPRESENTATIVE(S)

**Registration of Ship Repairers at Mumbai Port Trust for the
Period 2010 – 11.**

Name of the firm _____

Activity Applied for the period 2010 – 11:- _____

Number of years since registered with
Mumbai Port Trust for ship repair activity:- _____
(Leaving aside the break period if any)

Sr. No.	Information required	Your remarks/ comments.
1	Any verbal inquiry / circular inquiry / tender received from Mumbai Port Trust during the period 2009 – 10.	YES / NO
2	Whether your firm has responded / refused / excused.	
3	Were you awarded any jobs subsequently.	YES / NO / NA.
4	Could you complete / commission the jobs successfully and satisfactorily.	YES / NO / NA.
5	Reason for non – completion / failure of the job. (if any)	
6	Number of jobs carried out for Mumbai Port Trust during the Period 2009-10.	
7	Number of jobs carried out for Mumbai Port Trust during the last 5 years. (2005 – 10)	
8	Any particular remark / reason for not responding to the request of Mumbai Port Trust for carrying out certain urgent jobs in the Trustees Docks.	

SIGN

(Seal of the Company)

NAME:-

PLACE

[OWNER / PARTNER / DIRECTOR]

Urgent/ specialised jobs carried out at Mumbai Port Trust

In this connection, it is stated that till now, our firm has not received any Verbal inquiry/Circular inquiry/ Tender from Mumbai Port Trust regarding some urgent or specialised engineering jobs. However, in future if at all any such intimation is received from Mumbai Port Trust, our firm will be responding positively and if the job is awarded subsequently, will be carrying out as per the instruction of the concerned officer and to the satisfaction of Vessel / Sectional staff., following all the prevailing Dry Dock Bye- Laws / Trustees Rules and Regulations.

Name

Signature
(Authorized Signatory)

(Seal of the Company)

The Chief Mechanical Engineer,
Mumbai Port Trust,
Mumbai 400 010

Sub: Proof of Ownership of machinery/equipment for Check List _____

Dear Sir,

We hereby state that the machinery / equipment required as per Check List _____ are owned by us and have been purchased long time back. However, the bills of purchase are not available/ traceable as on date. But now, we have maintained a register showing the bare details therein.

This is for your information and record please.

Yours faithfully

(Seal of the Company)

UNDERTAKING

[ONLY FOR CHIPPING & PAINTING CONTRACTORS]

**Monitoring of Noise Pollution (Decibel level) at
Dry Docks during the grit/copper slag blasting period**

This is to state that the Copper Slag/ Grit Blasting on the Vessels at MbPT Dry Docks is normally carried out only during night time after surrounding office premises etc. are empty. All precautions and preventive measures will be taken to control noise pollution below the limit of 85 DBA. Also, we undertake to provide ear-plug/ ear-mufflers, masks etc to our workmen during the mechanical Chipping & Painting works on board vessels in the Trustees Dry Dock

Name: _____

Authorized:

Signatory: _____

(Seal of the company)

UNDERTAKING

[ONLY FOR CHIPPING & PAINTING CONTRACTORS]

I / We hereby underake that we will work according to the Bye- laws laid down by the Chipping Painting section of Mumbai Port Trust and pay the necessary deposit to the Chipping Painting Cell. I/ We will furnish the information regarding Chipping, Cleaning and Painting activities on board vessels in the Trustees Docks especially the manual type where ertswile DLB workmen have to be necessarily be employed, to the Officer concerned of Chipping & Painting section of Mechanical Engineering Department before executing any jobs on the vessels in Dry Docks., Wet Docks or at stream / anchorage.

Further, I/We hereby undertake that no violation of the rules & regulations of the Bombay Chipping and Painting workers (Regulation of Employment) scheme 1969 section 39 (I) rules and also breach of Dry Dock Bye- laws shall be carried out by the firm which may attract the minor / major penalty including suspension / cancellation of Dry Dock Licence.

Yours faithfully

Name : _____

(Seal of the Company)

Signature

(Authorized Signatory)