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सुरक्षा प्रभाग,  
हमालेज बिल्डिंग,  
तीसरी मंजिल, इंदिरा डॉक,  
मुंबई - 400 001.  
**SECURITY DIVISION,**  
Hamallage Building,  
3rd floor, **Indira Dock,**  
**MUMBAI - 400 001.**

Advertisement No. GAD/SHQ/BR-125

Dated : 23.01.2026

Mumbai Port Authority invites applications for engagement of one post of **Advisor (Security)** and two post of **Jr. Associate (Security) on contract basis.**

1. **Educational/Professional Qualification/Experience** :

**QUALIFICATION:** (Please attach photocopy)

Advisor (Security) : Basic Degree, i.e., (10+2+3) from recognized University,  
Jr. Associate (Security) : Minimum 10<sup>th</sup> Passed.

**EXPERIENCE:** (Please attach photocopy)

- i. The applicant shall have retired from police with atleast 3 years of experience in Mumbai Police.
- ii. Advisor (Security): Retired as Asstt. Commissioner of Police or retired as Sr. Police Inspector with minimum 3 years as Sr. Police Inspector.
- iii. Jr. Associate (Security): Retired while working in the capacity of Police Sub-Inspector and above.
- iv. Experience in encroachment removal will be preferred.

2. **Age Limit** :

The maximum age limit for the above position is 62 years of age at the time of advertisement, which is relaxable in deserving cases.

**Note :**

- i. The crucial date for determining eligibility criteria viz., educational qualification, experience, age etc. shall be **the date of advertisement.** The candidate who fulfil the criteria of essential qualification and experience shall be considered for the post.
- ii. The experience of the candidates after acquiring the essential qualifications shall only be reckoned.
- iii. Only eligible applicants who fulfil the criteria of essential qualification, experience, age, etc. shall apply. Separate application shall be submitted for each position in case the candidate wishes to apply for more than one position.

- iv. The candidates should clearly indicate the percentage of marks in the application form. If CGPA grading is mentioned in the mark sheet, the candidate shall convert the said grading into accurate percentage as per the criteria adopted by the respective University/Institution.
- v. Qualifications mentioned above should be from any of the recognized Indian Universities duly approved by the UGC or any of the recognized Indian Institutes or recognized International Universities.

**3. Roles and responsibilities for the above position :**

- i. Liaisoning with Police authorities in the matters of prevention and removal of encroachment within the MbPA areas as well as removal of unauthorised developments under MRTP Act, 1966.
- ii. Co-ordinating for planning, arrangement and effective execution of encroachment removal drive and removal of unauthorized development under MRTP Act, 1966.
- iii. Patrolling MBPA areas for detecting encroachments, unauthorized activities etc. within MbPA areas.
- iv. Collecting intelligence on unauthorized activities, encroachments etc. within MBPA areas.
- v. Conducting investigation of matters of encroachment, unauthorized activities etc. and submitting reports thereof whenever assigned by Chief Security Officer.
- vi. Taking action against unauthorized parking within MBPA areas including imposing penalties on such vehicles.
- vii. Taking action against unauthorized dumping within MBPA areas and imposing penalties on the offenders.
- viii. Co-ordinating security and traffic arrangements during call of cruise vessels, visit of VIPs to MbPA and during official functions, programmes etc.
- ix. Any additional tasks assigned by Chief Security Officer.
- x. The Advisor (Security) and Jr. Associate (Security) will be under direct supervision and control of Chief Security Officer.

**4. Consolidated Remuneration :**

Considering the job profile and nature of expertise prescribed, a consolidated remuneration for the post of

- a. Advisor (Security) will be Rs. 80000/- and Transport Allowance will be Rs. 20000/- per month and
- b. Jr. Associate (Security) will be Rs. 45000/- and Transport Allowance will be Rs. 10000/- per month.

Applicable/Statutory taxes will be deductible.

**5. Period of contractual engagement :**

The eligible candidate will be engaged to the post of Advisor (Security) / Jr. Associate (Security) **purely on contractual basis** for a period of one year extendable at the discretion of Mumbai Port Authority. This is only a contractual assignment and MbPA will not provide for regularization or permanency etc.

6. The other terms and conditions of the contract are given at **Annexure I**.

**7. General instructions :**

- (i) Mumbai Port Authority (MbPA) does not assume any responsibility for the candidates not being able to submit their applications within the last date whatsoever.
- (ii) Self- attested copies of documents/ certificates relating to Age/ Qualification etc. will have to be submitted along with the application and candidates shall produce the original certificates(s) for verification at the time of interview.
- (iii) Candidates serving in Government / Semi Government, Public Sector Undertakings / Autonomous Bodies will be required to submit "No Objection Certificate" from their employer at the time of application, failing which their candidature may not be considered.
- (iv) Candidates who are selected are required to submit discharge letter/ relieving letter from their employer (Govt. / Semi Government Public Sector/ Autonomous Bodies / Private Sector) at the time of joining Mumbai Port Authority, without which they will not be allowed to join.
- (v) Engagement of selected candidates is subject to their being found medically fit as per the requirements of the Mumbai Port Authority. Such engagement will also be subject to the service and contract rules of the Mumbai Port Authority.
- (vi) Decisions of the Mumbai Port Authority in all matters regarding eligibility, shortlisting and engagement shall be final and binding on all candidates. No representation or correspondence will be entertained by the Mumbai Port Authority in this regard.
- (vii) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai. Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.
- (viii) **No TA/DA** will be paid for appearing interview, if called.
- (ix) Any update, corrigendum etc. of this advertisement will be displayed in the Port's website only. Hence, candidates are requested to keep in regular watch on Port's website, i.e., [www.mumbaiport.gov.in](http://www.mumbaiport.gov.in) under '**People & Career/ Jobs/ Advertisements**' menu.
- (x) Changes if any in the recruitment process will be displayed in this Port's website and no separate communication will be made to the individual applicant.
- (xi) Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.

- (xii) The Mumbai Port Authority reserves the rights to cancel or make any changes in the number of vacancies, alteration/additions/ deletions of any clause in the Terms and Conditions for any of the position(s) in the recruitment process, if need arises, without further notice and without assigning any reasons thereof. The Mumbai Port Authority also reserves the right to cancel the above recruitment exercise at any stage of the process without assigning any reason thereof.
- (xiii) Application received in incomplete format or without relevant documents in support of eligibility or mere submission of CV/ Resume for the said position would not be considered for further recruitment process. Also, application received after the due date will be liable to be rejected.
- (xiv) Conflict of interest:

On selection, the Advisor (Security) / Jr. Associate (Security) shall be expected to conduct themselves in accordance with the rules and regulations of the MbPA. He / She will be expected to demonstrate high moral character, integrity, secrecy of office and dedication to work while discharging his/her duties. In case the services of the Advisor (Security) / Jr. Associate (Security) are not found satisfactory or found in conflict with the interest of the MbPA, his/her services can be terminated forthwith.

The Advisor (Security) / Jr. Associate (Security) engaged by MbPA shall in no case take up any other assignment during the period of engagement. Further, the Advisor (Security) / Jr. Associate (Security) in no case represent or give opinion or advice to others in any matter which is adverse to the interest of MbPA nor will he indulge in any activity outside the terms of the contractual assignment.

- (xv) Confidential nature of documents and information:

On selection, Advisor (Security) / Jr. Associate (Security) will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose any information/data acquired by him during their engagement to any unauthorised persons(s) in the Department. Advisor (Security) / Jr. Associate (Security), shall not except with the previous sanction of MbPA, or in the bonafide discharge of his or her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or write a letter to any newspaper(s) or periodical either in his own name or anonymously or pseudonymously in the name of any other person if such book, article, broadcast or letter relates to subject matter pertains to official business of MbPA.

The Advisor (Security) / Jr. Associate (Security) shall be bound to hand-over the entire set of records of assignment to MbPA before the expiry of the contract and before the final payment is released by the MbPA.

- (xvi) Termination of contractual engagement:

- a. The engagement of service can be terminated by the MbPA, without assigning any reason, by giving him/her not less than one month's prior notice in writing. In such case, no compensation or payment for remaining period of contract will be paid by the MbPA.
- b. He/ She may terminate the engagement of service with the Port, without any cause, by giving not less than one month's prior notice during the subsistence of the contractual period.

- c. If at any time, the declaration given or information furnished by the candidate is proved to be false or if the candidate is found to have wilfully suppressed any material information for securing the job, he/she will be terminated forthwith without notice, apart from any other action, as may be deemed fit by the MbPA.
  - d. MbPA reserves the right to terminate his/her engagement summarily without any notice period, if it has reasonable ground to believe him/her guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss/damage to the Port.
  - e. The engagement of service can be terminated by the MbPA, if the Advisor (Security) / Jr. Associate (Security) is unable to address the assigned work, quality of the work is not to the satisfaction of the department/division, fails in timely achievement of the assigned work, found lacking in honesty and integrity and if any adverse report is received from the Police while verification of antecedents.
  - f. On the termination of his/her contractual service for reason, whatsoever, he/she shall return to MbPA, all property, documents and papers, both original and copies thereof, including soft copies, any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data, etc, and confidential information etc., in his/her possession.
- (xvii) The Advisor (Security) / Jr. Associate (Security) engaged on contract, shall sign an Integrity Pact (**\*Annexure III**) with MbPA containing a clause on ethics and integrity on the stamp paper of Rs. 500/-.
- (xviii) The candidates need to quote 2 reference persons related to their field with their contact details.

## 7. How to apply :

Interested candidates may submit their application(s) in the prescribed format (**Application form**) by:

- i. Downloading the application format (**Annexure-II**) from website [www.mumbaiport.gov.in](http://www.mumbaiport.gov.in) '(People & Career/ Jobs/ Advertisements)' menu.
- ii. Filling the application format with the required details and declaration.
- iii. The filled in application form along with required documents for determining eligibility is to be sent through **India Post by Registered AD** to the below mentioned address before the last date of receiving application i.e. **28.02.2026** by superscribing on the envelope as "**Application for engagement of \_\_\_\_\_ on contract basis**".  
**Chief Security Officer**, Security Headquarter, 3<sup>rd</sup> floor, Hamallage Building, Indira Docks, Mumbai – 400001.
- iv. MbPA shall not be held liable if an application sent via Post is not received by the final date for submissions or is lost in transit.
- iv. Merely submitting Resume/ CVs and incomplete application will liable to be rejected.
- v. Separate application shall be submitted for each position in case the candidate wishes to apply for more than one position.

The last date for receipt of applications will be 28.02.2026.

**SECRETARY, MBPA**