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Letterhead of Vessel Agent

To:
The Traffic Manager
Mumbai Port Authority

Date:

Sir,

Sub: Business Enhancement Scheme (BES)
D) 50% concession in Composite Pilotage and Towage charges
for every **5th** call

Ref: MbPA Circular No. _____

With reference to above, we request to approve our claim for the discount towards 'Composite Pilotage and Towage charges' amounting of Rs. _____ for every **5th** eligible vessel berthed during the period from 15th January 2026 to 31st March 2026.

01. Vessels handled during the period from 15th January 2026 to 31st March 2026

Sr. No.	Name of vessel	Date of Berthing	Date of Sailing	Invoice No.	Composite Pilotage and Towage amount paid (exclusive of GST) in (Rs.)

No. of Vessels eligible for 50% discount in Composite Pilotage and Towage charges	
Total Composite Pilotage and Towage charges paid for eligible vessels	Rs.
50% of amount (exclusive of GST)	Rs.

We are submitting MbPA Deposit Account/Bank details to facilitate transfer of discount claim of Rs. _____

Name of Company :
PCS Agency No. :
PD Account number/Bank Details :

We hereby accept that the scheme shall apply on the principal amount exclusive of GST amount and certify that details submitted above are correct. In case of wrong submission of the details, we shall be liable for any action, as decided by Mumbai Port Authority, including rejection of claim. We acknowledge that Mumbai Port Authority reserves the right to accept / reject application without assigning any reason.

Yours faithfully,
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