

FORMAT - B

Letterhead of VESSEL AGENT

To:
The Traffic Manager
Mumbai Port Authority

Date:

Sir,

Sub: Business Enhancement Scheme (BES)
B) Incremental Scheme for Vessel GRT:

Ref: MbPA Circular No. _____

With reference to above, we request you to please approve our claim for the Incremental Scheme for Vessel GRT amounting to Rs. _____ (amount equivalent to Port Dues, Composite Pilotage and Towage Charges) for the incremental quantity of GRT _____ handled during the period from 15th January 2026 to 31st March 2026.

Details of GRT handled are as under:

01. GRT handled during the period from 01st Apr. 2025 to 31st Dec. 2025

Sr. No.	Name of vessel	GRT of vessel	<u>Date of Berthing</u>	Date of Sailing	Invoice No.	Amount paid towards Port Dues, Composite Pilotage and Towage charges (exclusive of GST) in (Rs.)

Total GRT: _____
Total Amount paid: _____

02. GRT handled during the period from 15th Jan. 2026 to 31st Mar. 2026

Sr. No.	Name of vessel	GRT of vessel	<u>Date of Berthing</u>	Date of Sailing	Invoice No.	Amount paid towards Port Dues, Composite Pilotage and Towage charges (exclusive of GST) in (Rs.)

Total GRT _____
Total Amount paid _____

03. Incremental GRT handled during the period from 15th January 2026 to 31st March 2026

i)	Total GRT for FY 2025-26	
ii)	Average Baseline vessel GRT	
iii)	Incremental GRT	(i) - (ii)
iv)	Total Amount paid towards Port Dues, Composite Pilotage and Towage charges (exclusive of GST) for FY 2025-26	
v)	Average Amount per GRT	$\frac{\text{Total Amount paid (iv)}}{\text{Total GRT (ii)}}$
vi)	Percentage incremental GRT	$\frac{\text{Incremental GRT} \times 100}{\text{Average Baseline Vessel GRT}}$
vii)	Discount Amount	Incremental GRT (iii) x Corresponding Rate x Average Amount per GRT (v)

We are submitting MbPA Deposit Account/Bank details to facilitate transfer of discount claim of Rs. _____

Name of Company :
PCS Agency No. :
PD Account number/Bank Details :

We hereby accept that the scheme shall apply on the principal amount exclusive of GST amount and certify that details submitted above are correct. In case of wrong submission of the details, we shall be liable for any action, as decided by Mumbai Port Authority, including rejection of claim. We acknowledge that Mumbai Port Authority reserves the right to accept / reject application without assigning any reason.

Yours faithfully,

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