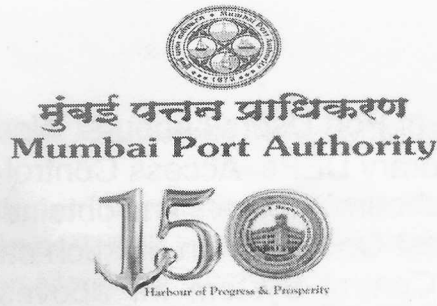
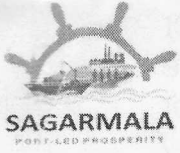




यातायातविभाग,  
पोर्ट भवन, एस. व्ही. मार्ग,  
बेलार्ड इस्टेट, मुंबई-४०० ००१

Traffic Department,  
Port House, 1st floor,  
S.V. Marg, Ballard Estate,  
MUMBAI - 400 001.

No.TM/B-1/ 33

of 2025-26

Date:

12 NOV 2025

## CIRCULAR

To,

The President,  
Mumbai & Nhava Sheva Ship Agents Association,

The President,  
Brihanmumbai Custom House Brokers Association

Trade Association  
(As per the list attached)

Dear Sirs,

Sub. : Police verification for Dock Entry Permits  
(DEPs) for Port Users / Contractual labours.

Presently, Dock Entry Permits (DEPs) are issued to contractual Port Users including Labours / Workers on Daily, Weekly, Monthly and Yearly basis. The DEPs issued for Monthly and Yearly basis require submission of Police Verification Certificate (PVC) or valid Passport issued by Regional Passport Office, Mumbai. However, there is no such requirement of PVC or Passport for Daily and Weekly permits.

2. In line with the recent observation of Intelligence Bureau (IB), regarding mandatory Police Verification for Contractual Workers engaged in sensitive units of the Port. It has been decided to implement, recommendations of IB for requirement of Police Verification Certificate for contractual workers and other Port Users engaged / working in the Port. Accordingly, following procedure will be implemented.

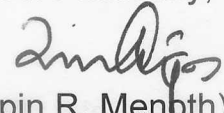
- i. One day and temporary (2 to 7 days) DEPs will be issued without Police NOC as is the current practice for Port Users / Labours / Workers, occasionally visiting Docks.

- ii. However, in case of Port Users/Labours/ Workers who frequently obtain One day & Temporary DEPs, Access Control System will verify whether the Port Users/ Labours/ Workers has obtained DEP for a period of more than 28 days in last One year. In all such cases, further generation for DEP in Access Control System for abovesaid Port Users/ Labour / Workers will be restricted and they will be directed to obtain police NOC. This will also be applicable for all Contractual workers engaged by MbPA departments for Port Work/Contracts
- iii. The applicant requesting DEP for abovesaid Port Users / Labours / Workers will have to obtain police NOC and upload the same in Access Control System (ACS). They can also upload in ACS the valid Passport issued by Regional Passport Office, Mumbai in lieu of abovesaid police NOC. On verification of abovesaid police NOC or Passport, approval will be granted by Permit Section for issuance of further One Day/Temporary DEP to the abovesaid Port Users / Labours / Workers.

3. In order to avoid immediate disruption / inconvenience to Port Users & MbPA Contractors and to provide them ample time for obtaining Police NOC for their contractual Labours / Workers , Drivers, etc. the above said procedure will be implemented w.e.f. 01.01.2026.

4. It is requested to give wide publicity to above, amongst your Members for initiating necessary action in the matter.

Yours faithfully,

  
(Vipin R. Menpeth)  
Traffic Manager

12/11/2025

## LIST OF PORT USERS

1. The President, Maritime Association of Nationwide Shipping Agencies – India (MANSA)
2. The President, Brihanmumbai Custom Brokers Association (BCBA)
3. President, All India Importers & Exporters Association
4. The President, Indian Merchant Chambers
5. The President, Association of Multimodal Transport Operators' Association of India
6. The President, Bombay Chamber of Commerce & Industry
7. All India Association of Industries
8. The Director, India Pulses and Grain Association
9. The President, Shipping Corporation of India Ltd.
10. The President, Indian Sugar Exim Corporation
11. The President, Western Indian Shippers Association
12. The Chairman, Federation of Freight Forwarders Association of India
13. The President, Indira Container Terminal Pvt. Ltd., Mumbai
14. Indian Chemical Manufacturers Association
15. Bharat Petroleum Corporation Ltd.
16. Hindustan Petroleum Corporation of India
17. Indian Oil Corporation
18. The Secretary, Oil Coordination Committee
19. Indian National Ship Owners Association
20. The Secretary, Karanja Machhimar V. K. S. Society Ltd.
21. The Secretary, Federation of All India Sailing Vessels Industry Association
22. The Secretary, Maharashtra Sagari Matsyavyavasaik Sangh
23. Federation of Indian Export Organisation, Mumbai
24. President, Container Shipping Lines Association of India
25. President, All India Liquid Bulk Importers & Exporters Association
26. The Secretary, Iron and Steel Scrap Association of India
27. The Mumbai Ship to Shore Launch Owners' Association, Ballard Pier (MSSLOA)
28. The Secretary, Mumbai Jalvahatuk & Audhogik Sahakar Sanstha Maryadit, New Ferry Wharf, Mumbai
29. The Secretary, Gateway Elephanta Jalvahatuk Sanstha Maryadit , Apollo Bunder, Mumbai
30. The Secretary, Inland Vessel and Barge Owners' Association, Mumbai
31. The President, Indian Barge Owners Association, Mumbai
32. Confederation of Indian Industry, Western India, Mumbai
33. Society of Indian Automobile Manufacturers Association, New Delhi
34. Mumbai Bunder Launch Malak Mahasangh, Mumbai
35. Oil & Natural Gas Corporation, Mumbai
36. ICC Shipping Association, Mumbai
37. Indian Ship Breakers Association, Mumbai
38. Maharashtra Rajya Bus, Tempo, Truck Vahatuk Mahasangh, Mumbai
39. Maharashtra Crane Owners Association, Mumbai
40. Maruti Suzuki India Limited, Mumbai
41. Tata Motors Limited, Mumbai
42. Mahindra & Mahindra Limited, Mumbai
43. Volkswagen, Mumbai.