

मुंबई पोर्टन प्राधिकरण

MUMBAI PORT AUTHORITY



MARINE DEPARTMENT

उप मंगलक का कार्यालय,
यमुद्री विभाग, पोर्ट भवन, 1 ला माला,
शुर्जी वल्लभदास मार्ग, बॉलार्ड इस्टेट,
मुंबई - : 400 001.

Deputy Conservator's Office,
Marine Department, Port Bhavan,
1ST Floor, Shoorji Vallabhdas
Marg, Ballard Estate,
Mumbai - 400001



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No.DC/DEMC/Port Reception/05/2025/220

03 JUN 2025

To

All Port Users

Maritime Association of Nationwide Shipping Agencies (MANSA)

Indian National Ship Owners Association (INSA)

All Ship Owners/Agents.

CIRCULAR

Sub : **Utilisation of Centralised Port Reception Facility Portal - Swatchh Sagar.**

As per Directorate General of Shipping Circular No. 06 of 2018 dated 20.11.2018, any details or in case request for Port Reception Facility is required at Mumbai Port will be made 24 hours or more prior to arrival by respective vessel through "Swatchh Sagar" portal available on Directorate General of Shipping website effective with immediate effect irrespective of whether ships require Port Reception Facility or not. It may be noted that non-compliance to Directorate of Shipping Circular may result in denial of entry to this Port.

Henceforth you are requested to follow Directorate General of Shipping Circular No. 6 of 2018 for necessary compliance for usage of Port Reception Facility.

(Signature)
02/06/2025
(Capt. R.L. Shinde)
HARBOUR MASTER

Encl : Director General of Shipping Circular.

- c.c. to P.S. to Chairman for kind information of Chairman.
- c.c. to P.S. to Dy. Chairman for kind information of Dy. Chairman.
- c.c. to Principal Officer, Mercantile Marine Department, Mumbai.
- c.c. to Nautical Advisor, Government of India.
- c.c. to the Director General of Shipping.
- c.c. to the Traffic Manager, MbPA.
- c.c. to the Chief Engineer, MbPA.
- c.c. to the Chief Mechanical Engineer, MbPA.
- c.c. to the Sr. Dock Master, Indira Dock.
- c.c. to the Dock Master, In-charge, Jawahar Dweep & Pir pau.
- c.c. to the Dock Master, Control Station.
- c.c. to the VTS Staff.



सत्यमेव जयते

भारत सरकार/GOVERNMENT OF INDIA

पोत परिवहन मंत्रालय/MINISTRY OF SHIPPING

नौवहन महानिदेशालय/DIRECTORATE GENERAL OF SHIPPING

टेलीफोन: 022 - 25752040/1/2/3

फैक्स: 022 - 25752029/35

ई-मेल: dgship-dgs@nic.in

वेब: www.dgshipping.gov.in

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F.No.: ENG/OPP-MARPOL-38(5)/04 PT.II

Date:- 20.11.2018

Circular No. 06 of 2018

Utilization of Centralized Port Reception Facility Portal: Swachh Sagar

1. Introduction:

India being a signatory to MARPOL Convention is obliged to provide adequate waste reception facilities in its ports for various ship generated wastes. The Merchant Shipping Act, 1958, mandates and imposes responsibility for the ports to provide in their own capacity such facilities to the satisfaction of Central Government. Notwithstanding the foregoing, the Directorate General of Shipping being the Indian Administration under Merchant Shipping Act, 1958 is responsible to International Maritime Organization and hence obligated to deal with any reported inadequacies of such port reception facility. Over the years, the Directorate has been answering a number of complaints registered on IMO GISIS Website by foreign ships on inadequacy of reception facility in Indian ports.

An assessment of port reception facilities provided by various Indian ports was carried out and it has been noted that many factors such as lack of advance notification; non-availability of details of port reception facility providers on port website; non-availability of port reception facilities for various ship generated waste in some ports and other administrative issues caused inadequacies in service delivery.

In order to facilitate ships and to help Indian ports create an efficient, effective and transparent port reception service delivery, the Directorate has developed an on-line Centralized Port Reception Facility portal. This portal, the link of which is available on DGS Website, is known as "Swachh Sagar". Apart from easing the provision of port reception facility, the portal will capture data to provide following other services in due course:

- a) Provision of adequate port reception facilities depending upon type of ships entering a port and the waste type given to shore facility.
- b) Tracking of end disposal of waste collected for compliance to National and local laws.
- c) Setting up of infrastructure for shore electric power supply by calculating electric power demand in various ports to control air pollution

2. Swachh Sagar: Web Portal

The portal is designed to capture the inventory of ship generated waste on any ship on arriving at an Indian port. The ship captain/owner/manager/agent is required to access the portal and fill up certain required information irrespective of whether they require port reception facility or not. If the port reception facility is required, this necessary advance notification for the same can be raised through this portal. Subsequently portal will connect the captain/owner/manager/agent requesting for port reception facility with all port approved vendors of arrival port to negotiate and fix a suitable vendor and date and time for disposal of ship generated waste. All these communications are visible to port authority as well as DG shipping. Apart from handing over shore reception receipt to Master, a copy of the same will be uploaded by the vendor on the portal. The master/owner/managers/agent can also lodge a complaint regarding inadequate service delivery or non-availability of shore reception facility via the portal. In case of any complaints, communication done on this platform will only be considered as formal for investigation. Therefore, it is mandatory for ports, ships, vendors to use this platform for all MARPOL discharge related requests.

3. Application

This circular is applicable to following Indian ports and Indian and foreign flag ships from the date of issue of this circular or 1st December 2018 whichever is earlier:

- a) Ports in the Union list of Constitution of India.
- b) Ports in the Concurrent list of Constitution of India.
- c) Foreign ships during each visit to any Indian port, anchorage, roadstead etc whether or not port reception facility is required.
- d) Indian ships registered under Merchant Shipping Act, 1958 during each visit to any Indian port, anchorage, roadstead etc whether or not port reception facility is required.

4. Requirements

A) Ships

- a) All ships visiting any Indian port or anchorage should access the web portal and give details as stated there including inventory of ship generated waste on board whether or not a port reception facility is required.
- b) If the ships are at anchorages such details are to be filled up weekly.
- c) In case port reception facilities are required, then the same is to be preferably requested 24 hours or more prior arrival.

B) Ports

- a) Ports are required to create identification data of all approved vendors and issue user id and password to each of such vendor. To do the same it is required that an admin page for each port is created and user id and password is given to each port. Each port is required to contact Directorate at psc-dgs@nic.in to create admin page with the following information:

Name of Port; Name of Port Representative looking after PRF portal; Mobile no.; Office contact no.

The above is to be completed as soon as possible and a circular to be issued by each port so that all ships visiting the said port fill up the details and if required request for port reception through the Swachh Sagar Web-site from 1st December 2018. Port authorities are required to deny entry of ships in their ports in case of non-compliance, that is, in case requisite data is not filled up (whether or not port reception facilities are required). List of ports which have already furnished the requisite information is attached as annexure to this circular and they should start compliance from 1st December 2018.

- b) Ports to monitor the performance of vendors and complaints as same will be a parameter during conduct of assessment of port reception facility by Administration Surveyors.

C) Mercantile Marine Departments

- a) Each MMD will be given access to monitor the performance of ports under their jurisdiction.
- b) MMD's to ensure compliance with this circular by all ports under their jurisdiction by 30th November 2018. A report stating the compliances achieved to be forwarded to the directorate by 30th November 2018.
- c) Assessment by MMD of individual ports to include the performance as monitored through this on-line portal.

Sd/-

Vikrant Rai

Engineer & Ship Surveyor-cum-DDG (Tech)

Annexure to Circular: Utilization of Centralized Port Reception Facility Portal: Swachh Sagar.

Annexure I

Sr. No.	Ports
1	Gangavaram
2	Finolex Ratnagiri
3	Gopalpur Ports Limited -Odisha
4	Thirukkadaiyur Ports
5	Pipavav UTCL Captive berth
6	Sikka Port
7	Dahej Chemical Port
8	Haldia Port
9	Kolkata Port
10	Kakinada Port
11	Essar Bulk Terminal Surat Port
12	Ennor Chennai Adani Katupalli
13	Chennai Port Trust
14	Cochin Port Trust
15	New Manglore Port Trust
16	JNPT
17	Paradip port
18	Vizag Port
19	Dharma Port
20	Kamraj Port
21	Angre Port near Ratnagiri
22	Sanegaon Jetty – IEIL
23	Karaikal Port
24	Kandala/Deendayal Port Trust
25	Jaigarh JSW Port



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नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F. No. ENG/OPP-MARPOL-38(5)/04 Pt.II

Dated 24.06.2019

Addendum to Engineering Circular No. 06 of 2018

Utilization of Centralized Port Reception Facility Portal : Swachh Sagar.

- 1 Directorate has developed a centralized web-portal called "Swachh Sagar" for advanced notification, collection and end-to-end disposal of collected waste and had issued circular 06 of 2018 on 20th November 2018 for the utilization of Port Reception Facility Portal "Swachh Sagar" through the DGS website www.dgshipping.gov.in and consequently requested all ports to register and start utilizing this portal with effect from 1st December 2018.
- 2 However, even after six months since the portal has gone live, it has been noted with concern that many ports have either not registered themselves on the said portal or have registered but are not utilizing the portal.
- 3 The Competent Authority has decided that with effect from 1 August 2019, the waste collection from ships at Indian ports shall only be allowed through this "Swachh Sagar" Portal. With effect from 1 September 2019, the Directorate will publish on its web site a report (on a three-monthly basis) detailing usage of this facility by various ports vis a vis reports of alleged inadequacy submitted on IMO GISIS. Usage of "Swachh Sagar" portal will be monitored on a continual basis by the Surveyors of the Directorate and the respective Mercantile Marine Department and shall be verified for complete compliance during each "Annual Assessment of adequacy of port reception facility" by the Surveyor (s) of the concerned Mercantile Marine Department.
- 4 In view of the above, all Ships (Masters/Officers or Shipping Companies/Agents on behalf of ships) calling at Indian ports must log on to "Swachh Sagar" facility available on Directorate General of Shipping Web-site (preferably 24 hrs prior arrival) and complete the advanced notification form, irrespective of the fact whether they require port reception facility or not at the visiting port.
- 5 Ports must ensure that vendors approved by them (for collection of waste from ships) are registered on the Swachh Sagar Portal and ensure that all waste reception transactions between the Vendors and Ships are conducted only through this portal.

V. Rai

(विक्रान्तराय/Vikrant Rai)

अभियंता एवं पोत सर्वेक्षक-सह-

उप महानिदेशक (तकनीकी)

Engineer & Ship Surveyor -cum-
Deputy Director General (Tech)

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