



No.GAD/PRO/GM-MS/ 1994

11th June 2025

The FA&CAO

Traffic Manager

Dy. Conservator

Chief Engineer

Chief Mechanical Engineer

Chief Law Officer & Advocate

Estate Manager

Chief Security Officer

Sub : Revision of charges for taking photographs and shooting for advertisement/T.V. serial/feature films/documentary etc. in the MbPA premises including outlying areas.

Ref. : Circular Nos.GAD/PRO/GM-MS/3570 and 1709 dated 7.6.2018 and 20.4.2021, respectively.

In supersession of the circular referred to above, revised rates for grant of permission for photography and shooting films in Mumbai Port Authority premises including outlying areas w.e.f. 11.6.2025, duly approved by the Chairperson are as under :

Sl. No.	Nature of photographs/films	Charges excluding GST per day of 12 hrs. shift or part thereof for one location (Rs.)
1	Shooting or taking photographs on board a vessel or of loading and unloading of cargoes for evidence, record or publicity of consignees, surveyors and other port users.	2000.00
2	Still or movie shooting of any cargoes/activity at the Docks or Bunders for the purpose of publicity	40,000.00
3	Taking still photographs or shooting films in the Docks, Bunders or Harbour for making educational and public service films	40,000.00
4	Shooting of scenes of documentary, commercial films, advertisements, television films, Youtube, Web series, OTT and any other media.	4,00,000.00

2. Terms and Conditions for photography / shooting :

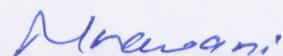
- (i) Working in the docks and surroundings will not be affected;
- (ii) No damage is caused to civil structure;
- (iii) No legal liabilities shall accrue to the Port Authority on account of any loss or damage due to untoward incident or accident sustained at the site/by their representatives;
- (iv) No shots are to be taken of any vital installations or strategic points in the surroundings;
- (v) Copy of shots taken shall be provided to MbPA for its record;
- (vi) Charges once recovered will be forfeited, if shooting is not carried out on the scheduled day;
- (vii) Shooting/Photography in outlying areas will be carried out under the supervision of Asstt. Security Officer, MbPA for which the party has to inform the Chief Security Officer, MbPA;
- (viii) Shooting/Photography in docks areas will be carried out under the supervision of officer from CISF, the party should inform Commandant, CISF, Hughes Dry Dock Bldg., before carrying out the shooting/photography;
- (ix) Permission from Customs, MCGM, Local Police, Traffic Police, Navy (for shooting in sea at the Gateway of India/Bhaucha Dhakka etc.) and other local authorities concerned shall be obtained by the party separately;
- (x) If any of the above conditions mentioned above is violated by the party, the amount of security deposit shall be forfeited;
- (xi) Payments should be made by Demand Draft in favour of "The Board of Mumbai Port Authority";
- (xii) Application for permission for shooting/photography/recee to be made seven working days prior to the date of shooting/photography/recee etc.;
- (xiii) Party should produce Pan Card in the Company's Name, copy of GSTIN Certificate and copy of Aadhar Card of the signatory of the application for security reason. Foreign crew members shall hold valid visa for shooting;
- (xiv) As regards refund of Security Deposit, it is observed that many times parties do not approach for refund of deposit and hence case remains pending for years together. The Security Deposit shall be forfeited if the refund is not claimed within 90 days from the date of shooting;
- (xv) Acknowledgement of thanks of Mumbai Port Authority shall be displayed in the final video;
- (xvi) The amount of refundable Security Deposit shall be as under :

Sr. No.	No. of Days	Security deposit per location
1	1 Shift	One shift charges
2	2 – 5 Shifts	Two shifts charges
3	More than 5 Shifts	Five shifts charges

3. The following cases are exempted from levy of the above charges :

- (i) When requests are received from the Central and State Governments or Railways.
- (ii) When photographs are required for use of any Departments of the Mumbai Port Authority or any other Major Port in India.
- (iii) When applications are received from the Port Authority employees to take photographs on the occasion of a religious function of reception or a farewell function for which prior sanction has been obtained.
- (iv) When requests are made by distinguished visitor to the Port.
- (v) When news items are required to be covered by Press or T.V. Cameramen.
- (vi) When the photographs of the Gateway of India or the Ferry Wharf or any other site of non-strategic importance are taken by the tourists.
- (vii) When the requests are received from Embassies/Diplomatic missions, Consulates and various agencies of the United Nations Organisation.
- (viii) Students requiring photographs for academic purposes.

4. This issues with the approval of the Competent Authority.



(Mukesh Nawani)
Public Relations Officer

Sl. No.	Nature of photographs/Video	Charges excluding GST per day of 12 hrs. shift or part thereof for one location (Rs.)
1	Shooting or taking photographs on board a vessel or of loading and unloading of cargoes for evidence issued to publicity of Consulate, Customs and other port users.	2000.00
2	Still or movie shooting of any cargoes/activity at the Docks or Bunds for the purpose of publicity.	10,000.00
3	Taking still photographs or shooting film in the Docks, Bunds or Harbours for making educational and publicising film.	40,000.00
4	Shooting of movie of documentary, commercial film, video, television, television film, Youtube, web series, GIF and any other media.	1,00,000.00