



☎ 6656 5067

Fax 2261 7018

SAFETY COMMITTEE FOR THE PORT OF MUMBAI

SAFETY MANAGEMENT CELL

Dr. Ambedkar Bhavan,
4th Floor, Near Blue Gate
P. D'Mello Road
Mumbai 400 001.

CWO/SC/FO/01

MINUTES OF THE DSC

No.: DC/SMC/DSC/144

Dated: 19 DEC 2023

To,
All Members of the Safety Committee
for the Port of Mumbai.

**Sub: Minutes of 164th meeting of the Safety Committee for the Port of Mumbai
held on 14.12.2023 at 1530 hrs.**

Sir,

Enclosed a copy of the minutes of the 164th Meeting of the 'Safety Committee for the Port of Mumbai' held on Thursday 14.12.2023 at 1530 hrs. at Conference Hall, Vijay Deep, 7th Floor, S. V. Road, Ballard Estate, Mumbai - 400 001. All concerned are requested to take necessary action as per the decisions taken in the meeting with in target date as specified and send the Action Taken Report (ATR) of those decisions to the undersigned on or before 06.02.2024.

2. Further, you are requested to send agenda points related to Safety, Health & Welfare of Dock Workers, which you may wish to discuss in the next meeting, to the undersigned latest by 06.02.2024. Please note that these agenda intimated will only be considered for discussion in the meeting.

Yours faithfully,

Signature
19/12/23

D.A.: As above (6 sheets)

Dy. Manager (Safety)

Copy forwarded for kind information of –

1. PS to the Chairperson - for kind information of Chairperson, MbPA please.
2. PS to the Dy. Chairperson - for kind information of Dy. Chairperson, MbPA please.
3. The Dy. Director (IDS), 3rd floor, OSC Building, Mumbai 400001: for information please.
4. The Dy. Conservator, Mumbai Port Authority: for kind information please.

MUMBAI PORT AUTHORITY
MARINE DEPARTMENT
SAFETY MANAGEMENT CELL

No. DC/Safety/DSC/ 143


18 DEC 2023

Sub: Draft minutes of the 164th meeting of the Safety Committee for the Port of Mumbai held on 14.12.2023 at 15.30 hrs. at Conference Hall

Draft minutes of the 164th meeting of the Safety Committee for the Port of Mumbai held on 14.12.2023 at 15.30 hrs. at Conference Hall 7th floor Vijaydeep is enclosed for kind approval please.


18/12/23
Dy. Manager (Safety)


Dy. Conservator


Dy. Chairperson, MbPA
&
Chairman, Safety Committee
for the Port of Mumbai



So
kh
18/12/23

MUMBAI PORT AUTHORITY
MARINE DEPARTMENT
SAFETY MANAGEMENT CELL

GAD-WD/SC/FO/02

02MINUTES OF THE DSC

NO. OF THE MEETING: 164th
DATE : 14.12.2023
TIME : 15:30 HRS.
VENUE : CONFERENCE HALL, VIJAY DEEP BUILDING SCOPE
OF THE MEETING: REGULATION 114 OF THE DOCK
WORKERS (SAFETY, HEALTH AND WELFARE)
REGULATIONS, 1990.

List of members attended the Meeting is attached.

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
1.	<u>Confirmation of minutes of last meeting</u>	The minutes of the 163 rd meeting are confirmed.	All members	---
2	<u>Review of action taken on the minutes of last meeting</u>	<p>i) <u>To repair road from MOT Fire Station to Tank Farm of JD:</u> Shri Balkrishnan, SE informed that Tender is published on web portal on 14.08.2023 and 3 offers are received</p> <p>ii) <u>To improve the illumination level in docks</u> – It was informed that 40 numbers of 350 W LED fittings are to be installed on 5 high mast towers to improve illuminations in area of 13 B to 18 ID. Estimate of 9 lakhs is forwarded to Accounts for Audit concurrence. Dy. Chairperson expressed that the illumination level of Indira Dock is poor and he is not satisfied with it. Therefore, he directed TM will make survey of docks area and inform MEED, where illumination needs to be improved. SMC will co-ordinate with Traffic department for this survey.</p> <p>iii) <u>To install auto start/stop system for main fire water line at JD:</u> MEED informed that even after repeated inquiries, BPCL has not responded so far. The matter is being taken up by higher Authorities. Chairman of the Committee expressed that he would like to</p>	<p>CE</p> <p>TM MEED SMC</p>	<p>Complied</p> <p>31.01.2024</p>

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		discuss this issue with CME within a week.	CME	27.12.2023
		iv) <u>Bad condition of roads in Indira Dock:</u> Shri Balakrishnan, SE, CE's department stated that the work of repairs to road is going on as being a continuous process. It was informed that Traffic, Road Section and SMC officials are carrying out a joint survey for potholes of roads every week, during these surveys around 134 critical spots were identified, and out of these 127 are attended. Union representative complained that at many places potholes are still there. Chairman of the Committee also expressed that even he is not satisfied of the roads condition in Indira Dock. Therefore, he asked union representative to provide list of the spots and area where the roads are in bad condition. Further, the Chairman of the Committee instructed to CE deptt. to ensure that all potholes are to be attended on priority before 31.12.2023.	Union	31.12.2023
		v) <u>Identification of Black Spot:</u> For Tender for Road Safety Signage offers of two firms are sent for technical scrutiny to Accounts deptt. Further, it was informed that 44 number of Safety posters / black spot posters are printed and given to CE's depatt. For installation. On the design of these Safety Posters / Black Spot Signage Board, Chairman of the Committee directed following: 1) These Safety Posters / Signage's are to be prepared in bilingual form i. e. English and Hindi Language. 2) For design of Safety Signage boards / posters, expertise agency or specialised persons advice to be taken. 3) More Black spots and accident-prone zone are to be identified.	CE SMC	31.01.2024 31.01.2024
		vi) <u>Periodical check-up of fire extinguishers in different sheds, Godowns etc. in Dock Premises -</u> PFSO informed that out of 300, the supply of 221 Nos Fire extinguishers are received by his section and it would be provided at the workplace.	PSFO MM	31.01.2024

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		vii) <u>Attending Pot holes in docks and operational area</u> – This issue is already discussed at point No.2 (ii) above.	CE	31.12.2023
		viii) <u>Monitoring of Alcohol Consumption cases on Duty hours in the workplace</u> - As per the approved policy random and periodical checking of alcohol consumption has been started and during checking on 11.12.2023, one employee of transporter found alcohol positive. That person was then sent to Hospital for testing of serum alcohol and after receipt of report from Forensic Lab, appropriate action will be taken on that employee. Chairman instructed to carry out random surprise drive in third shift also. Chairman of the Committee enquired with TM that what action will be taken against their employer. It was informed that the Proposal of Levy of Penalty for Safety norms Violation is pending for approval of the Board for want of suggestions of Labour Board Members. It was further informed by the Dy. Manager (Safety) that he had discussion with Labour Board Members regarding same issue and he has now sent mail to them to furnish their modification / suggestion in the Policy within a week. Union's representative stated that they would take needful action at the earliest. It was directed by the Chairman of the Committee to take data of Alcohol Consumption Survey as one of the Agenda Point in future meetings of this committee and present quarterly report of this survey to the Dock Safety Committee.	TM / SMC / CE / MEED / CISF	Continuous
		ix) <u>Safety Training Programme for Drivers of vehicles</u> – Even after arranging three training programme for drivers of vehicles every month at PMTC and conveying same to transporters by DEP section, no programme could be held due to no nominations by the transporters. Chairman directed TM to instruct MANSA and other transporters to send nominations for training or otherwise they will not be allowed to	TM	31.01.2024

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		ply their vehicles by their drivers without safety training.		
		x) – <u>Toilet Block leakage at Hamallage Building</u> – To stop the leakage chemicals are injected and it is under observations.	CE	31.01.2024
		xi) <u>Marking floor loading capacity and dedicated area for storage of cargo</u> – Chairman of the committee opined that for road safety point of view, it is essential to post Traffic Wardens at various critical traffic locations in & around dock areas. For which, Chairman directed to CSO to explore possibility to engage either MSF guard or agency hired by the Mumbai Traffic Police for their Traffic Warden and accordingly place proposal for their deployment. While formulating proposal other ancillary provisions like their dress code, equipment needed like mobile portable public address system, walky-talky, baton, rest shelter, etc. should be taken into consideration. It was further directed by the Chairman of the Committee that before next Dock safety Committee meeting, posting of Traffic Warden should be commenced. Further, it was informed by the Chairman that in coming two months traffic is going to be increased, therefore, all concerned officials of TM / SMC / CE / MEED / Security should increase their vigil as chances of accident may increase due to congestion of cargo and vehicle.	CSO TM / SMC / CE / MEED / CSO	31.01.2024
		xii) <u>Discussion on fatal accident occurred on 05.08.2023</u> – It was informed that for formulation of accident prevention plan to avoid re-occurrence of such incident, a meeting was conveyed by TM on 08.11.2023. In this meeting a storage / stacking plan for each type of cargo and rest room policy along with wharves & road condition, safety training of drivers of vehicle of transporter was discussed. The TM to circulate the stacking plan of each cargo and rest room policy to the trade.	TM	31.01.2024
		xiii) <u>Non opening of shed doors</u> – It was informed by CE's official that		

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		regular maintenance of shed doors are carried out through annual tender and it is two leafed structure with large sizes (5 m by 5.5 m), therefore, it is difficult to open doors by one person. Chairman of the Committee directed CE to carry out repairs of shed doors to make it operational.	CE	31.01.2024
		xiv) <u>Less attendance of Port User members to the Dock Safety Committee meeting</u> – Dy. Director, IDS informed that in spite of sending email by SMC to all members, still attendance of the Port Users Members are very less. Chairman of the Committee directed SMC to write warning letter to the all members of the Port Users.	SMC	31.01.2024
3	<u>Discussion on Accidents occurred in Q-2</u>	It was informed that during Q-2, one fatal incident, one minor accident and one Dangerous Occurrence (DO) occurred. Discussion on fatal incident has already took placed in last meeting. Remedial on accident was discussed, wherein one OBL worker while boarding on gangway fell in dock basin due to listing of vessel. Discussion on DO took placed with its causes and remedial measures to be taken.	---	---
4	<u>Discussion on Fire Incidents occurred in Q-2</u>	During Q-2, total 7 minor fire calls were attended and causes of these incidents were due to careless smoking (1 no.) and short circuit (6 nos.). It was informed by the Dy. Manager, safety that in addition to other mock drills, the SMC has conducted 2 mock drills on rescue of Electrocuted person & Drowning of person conducted by SMC during last month at SMRS, ID and PIR-PAU respectively.	---	---
5	<u>Review of Safety Training Programme Quarter - 2</u>	During Q-2, no in-house training at PMTC could be conducted due to shortage of staff. However, total 25 on-the-job training were arranged at sites, in which 197 labours of port users employees were given training. It was informed that training programme for drivers of vehicles were arranged at PMTC, but not a single programme could be conducted as no nominations are received from transporters. After deliberations, it was directed by the		

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		Chairman of the Committee to TM to instruct all Port Users to send nominations of their vehicle drivers for training and if their positive response is not received then entry to their vehicle drivers with safety training will be started.	TM	31.01.2024
6	<u>Discussion on Health Check-up during Quarter - 2.</u>	It was informed by Dy. CMO Dr. Aarti Ugaonkar that during Q-2, total 158 employees of Traffic deptt. have undergone health check-up and no employees of other departments have come for health check-up. Chairman of the Committee directed to SMC to write letter to all HoDs to send their employees for health check-up.	SMC / TM / CE / DC / CME	Continuous
7	<u>Welfare Facilities</u>	i) <u>To operate canteen at Port Hospital, Wadala during second shift</u> - Union Representatives complained that during second shift no canteen facility is available at Port Trust Hospital, because of which patient relatives and visitors faced difficulties. The Chairman of the Committee directed Welfare division to explore possibility to continue canteen operation in second shift at Port Hospital at Wadala.	Welfare Division	31.01.2024
		ii) <u>Dust nuisance at Harbour Wall berth</u> – Union representatives complained that their workers while working at harbour wall especially at 19-20 ID are complaining of dust nuisance. Chairman of the Committee directed TM to take necessary action and to carry out regular cleaning of work areas.	TM	Continuous
		Meeting ended with thanks to the Chair		

**ATTENDANCE FOR THE 164th MEETING
OF THE SAFETY COMMITTEE FOR PORT OF MUMBAI**

Sr. No.	Members	Representative's Name & Contact No.	Signature
1	The Deputy Chairman dychairman@mumbaiport.gov.in		
2	The Dy. Conservator dy.conservator@mumbaiport.gov.in		
3	The Harbour Master hm@mumbaiport.gov.in		
4	<input checked="" type="checkbox"/> The Dy. Port Safety & Fire Officer ip.chaddha@mumbaiport.gov.in	I. S. CHADDHA	(A) <i>Amish</i> 14/12/2020
5	The Chief Mechanical Engineer cme@mumbaiport.gov.in		
6	Dy. Chief Mechanical Engineer – II		
7	Dy. Materials Manager Materials Manager Division sc.sonawane@mumbaiport.gov.in		
8	The Chief Engineer chiefengineer@mumbaiport.gov.in		
9	Dy. Chief Engineer – Docks SUPERINTENDING ENGINEER- DOCK	S.R. BALAKRISHNAN	<i>S.R. Balakrishnan</i> 14/12
10	Dy. Chief Engineer – General Works bv.dinakar@mumbaiport.gov.in		
11	The Traffic Manager tm@mumbaiport.gov.in		
12	The Sr. Dy. Traffic Manager (O. D.)	A. S. Jain	<i>A.S. Jain</i> 14/12/20
13	The Dy. Traffic Manager (Hamallage)	A. B. Zarkar	<i>A.B. Zarkar</i> 14/12/20


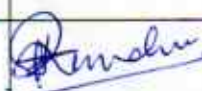

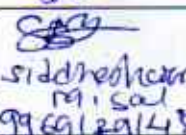

14	The Dy. Traffic Manager (OBL) <u>M.P. Rananavare</u>	5675 9869043226	<u>Prithvi</u> 14/12/23
15	The Dy. Traffic Manager (CFS) M.P. Rananavare <u>H.C. Sawant</u>	7085 908294276	<u>H. Sawant</u> 14/12/23
16	The Railway Manager Disha Telang, Sr. ATM - Railway	4150 / PA 4162 9869836806	<u>DS</u>
17	The Dy. Chief Medical Officer, I/C. of Occupational Health Centre artiugaonkar@gmail.com	9619069697	<u>Artiugaonkar</u> 14/12
18	Dy. Manager (Safety) <u>mh.belekar@mumbaiport.gov.in</u>		
19	Sr. Safety Officer <u>sy.sawant@mumbaiport.gov.in</u> <u>Sandeep U. Jadhav</u>	9224674594	<u>Sandeep</u>
20	Sr. Deputy Manager (Welfare) mrs.gureshi@mumbaiport.gov.in <u>Dr. Vanshude Embpat-gov.in</u>	4431 976982544	<u>Vanshude</u>
21	The Chief Security Officer cso@mbetmail.com <u>CSOmbpt@mumbaiport.gov.in</u>	9820447672	<u>CSO</u>
22	Commandant, Central Industrial Security Force (MbPT) <u>mptmum@cisf.gov.in</u>		

CHIEF INSPECTOR OF THE DOCK SAFETY

23	The Dy. Director, (Inspectorate of Dock Safety – Mumbai Division) <u>idsmumbai@dofasli.nic.in</u>		<u>IDS</u> 14/12/23
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PORT USERS

24	Gen. Secretary, Mumbai & Nhava-Sheva Ship Intermodal Agents' Association <u>mansaship@gmail.com</u> <u>info@mansaassociation.com</u>		
25	Gen. Secretary, CHA Association <u>info@bcbaind.com</u> <u>indu@bcbaind.com</u> Mr. Harsh Lapsia		<u>Harsh</u> 14/12
26	Gen. Secretary, MRTTBV Mahasangh <u>dgnatkar@gmail.com</u> <u>jaimalhar.transport@gmail.com</u>		

27	Gen. Secretary, Crane Owners Association coa.mumbai@yahoo.com		
28	Gen Secretary, Mumbai Nhava Sheva Godi Motor Malak Sangh		
29	Gen. Secretary, Maharashtra Rajya Motor Malak Sangh		
30	Head Operations, Indira Container Terminal Pvt. Ltd. sachindran.k@ictpl.in		
31	Operation In-Charge(JD), BPCL rajanvansurkar@bharatpetroleum.in		
32	Operation In-Charge (Pir Pau), AGES sanjay.mandelkar@aegisindia.com	Mandelkar S 9769 240254	Mandelkar S.Y
LABOUR UNIONS			
33	The General Secretary, Transport & Dock Workers Union dockunion1@rediffmail.com dockunion2010@gmail.com	Baban mete 9892539940	
34	The General Secretary, MbPT Docks & General Employees' union mbptdgu@gmail.com sudhakarapraj@gmail.com	Vijay Randive 9869988038	
35	Gen Secretary, MBPT Mazdoor Sangh uparkarp@gmail.com	P.G. Uparkar 9869362250 Deepak D. Jadar	
36	The General Secretary, MbPT Flotilla Workers' Association mumbai flotilla@gmail.com 22 64	Udaychoudhary mob. 9969500361 Email: udaychoudhary@gm.com	
37	General Secretary, MbPT Workers Union mbptworkersunion@gmail.com	VIJAY B. KAMBLE 9594 209797	
38	Gen. Secretary, MbPT General Workers' Union generalworkersunion@yahoo.com mbptworkersunion05@gmail.com		

**ATTENDANCE FOR THE 164th MEETING
OF THE SAFETY COMMITTEE FOR PORT OF MUMBAI
held on 14.12.2023 at 15.30 hrs.**

Sr. No.	Name & Designation	Contact No. & E-mail	Signature
1	Nitin B. Shelke	9545545878. nashelke@mumbaiport.gov.in	Nitin B. Shelke
2	Umesh B. Subhakar	9323850413	Umesh
3	Ashish Kumar	987527827	Ashish
4	Sudhir Sawant	9969154650	spant
5			
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