

Please be advised that it shall be the responsibility of the Ship Owners/Agents to submit the documents for billing at the time of Advance VRC payment as follows.

1. Certified Copy of Vessels' Ship Registry
2. Certified Copy of Coastal Licence
3. Certified Copy of Import General Manifest (IGM)
4. Copy of International Tonnage Certificate (ITC)
5. Certified Copies of Statement Of Facts (SOF)
6. Certified Copy of Custom Conversion Certificate
7. Change of Agency's Letters
8. Certified Copy of Out Turn Certificate (OTC)

The above circular is made effective with immediate effect for the vessels arriving to Mumbai Port from 0800 hours on 1st January 2006.

Your co-operation is, therefore earnestly solicited for timely billing.

D.A. Nil


(Capt.M.M. RODRIGUES)
DEPUTY CONSERVATOR

No. DC/B-OSC/CR/BILLING/(2006)/002

Date :02/01/2006

Copy forwarded to The Dy. Chief Accounts Officer, OSC for information.


(Capt.M.M. RODRIGUES)
DEPUTY CONSERVATOR

C.C. to The Sr. Dock Master, I.Dk. for information.

C.C. to The Dock Master I/c JD & Pir Pau for information.

C.C. to The Dock Master, Control Station for information.

C.C. to The Asstt. Harbour Master for information.

C.C. to The Asstt. Superintendent, 'C' Section for information and record.