



MUMBAI PORT TRUST

PORT DEPARTMENT

1) Issue & Renewal of Harbour Craft Licence for Barge / Yacht

A person desirous of having a Harbour Craft Licence shall apply to Deputy Conservator, Mumbai Port Trust. Indian Ports Act and Regulation 6 of Harbour Craft Regulation stipulates this permission.

"No person shall use a Harbour Craft and no owner of a Harbour Craft shall cause or permit a Harbour Craft to be used within the port or port approaches without licence issued."

- i) The party to submit application on their letter head as per Annexure I to
The Deputy Conservator,
Mumbai Port Trust,
Port Bhavan, Ist Floor,
S.V. Marg, Mumbai 400 001.
during working days from 10.30 am to 05.30 p.m.
- ii) Documents to be submitted in original alongwith Xerox copies for verification :-
 - a) Xerox copy of Vessels Registration Certificate.
 - b) Xerox copy of valid Survey Certificate.
 - c) Xerox copy of valid Insurance cover alongwith annexures.
 - d) Xerox copy of receipt of payment made to Mumbai Port Trust in respect of Water Conveyance Charges and Port Dues paid.
 - e) No Objection Certificate issued by Administrative Officer, Bills Branch, Port Department.
- iii) The payment as at (d) above be made at the following address :-
Administrative Officer, Port Department,
Bills Branch, Operations Service Centre,
P. D'Mello Road, Opp. G. P. O.,
Mumbai 400 001.
and N.O.C. be obtained from that office.
- iv) After processing and approval Harbour Craft Licence will be issued within 10 working days from the date of submission of the application.
- v) Concerned Officer :
Assistant Commissioner (Port)
Deputy Conservator's Office
Mumbai Port Trust.

TO BE TYPE ON LETTER HEAD OF THE COMPANY

Annexure I

From : _____

Tel./Cell No. _____

Date :

To,

The Deputy Conservator,
Mumbai Port Trust.

Sub : Request for Registration/Renewal of _____
(Barge / Tug Boat / Pleasure Craft/ _____)
under Harbour Craft Regulation and issuance of a Plying
License.

We hereby submit the necessary documents in respect of our following crafts
for registration / renewal purpose and issuance of plying license to ply within the
port limits of Mumbai Harbour.

Sr.No.	Name of Craft	Vessel Registration Certificate No.
01		
02		
03		

You are requested to kindly register our above craft/ crafts in the Port
Department, Mumbai Port Trust.

We hereby undertake to pay the necessary charges as prescribed under the
Mb.P.T. rules and assure you that we will abide by all the rules and regulations of the
port.

Thanking you,

Yours faithfully,

(
)

Name & Signature
with Rubber Stamp

Encl.: 1) Vessel Registration Certificate
2) Valid Survey Certificate
3) Valid Insurance Cover along with annexures
4) Uptodate payment of vessel related charges
5) No Objection Certificate from O.S.C.

SPECIMEN

MUMBAI PORT TRUST

HARBOUR CRAFT LICENCE NO. 531

(Under the Indian Ports Act)

Type of Harbour Crafts - Tanker Barge/Dumb Barge/Passenger Boat/
Catamaran/Hover Craft

Branded and painted Registration No. _____

of the port of _____

Name of the Tindal _____

WHEREAS _____

residing at _____

has applied for a Licence for a _____

called the _____

of tons _____; or Mumbai Candies _____

and the said boat is hereby permitted In Fair Season In S.W. Monsoon

to carry passengers (exclusive of her crew) _____

Harbour Craft Regulations 1999 (Revised) to be observed by the Licensee.

That the crew shall consist, including the Tindal, of _____ men.

That it shall ply for hire only at the _____

That as often as you shall change your Tindal you shall make the same
known at this Office at you earliest convenience, not exceeding one
week, after such change.

Pass Pilot Licence No. _____ (In case of Tanker Barges / Barges)

This Licence is not transferable without first obtaining sanction from this
Department which shall be duly endorsed therein.

Any breach of the foregoing conditions will render you liable to the
punishment provided for the offence.

Valid upto : _____

Extended upto : _____

Deputy Conservator's Office, _____

Mumbai, _____ 20 _____

Serial No. _____ of P.P. of _____ for 20 _____

DEPUTY CONSERVATOR

Renewed for the year ending 31st March 20 _____

Date _____

Serial No. _____ of P.P. of _____ for 20 _____

DEPUTY CONSERVATOR

[w/license]

within the limits of anchorage for Yachts, off apsoa Bunder
TO BE RENEWED IMMEDIATELY AFTER 1st April IN EACH YEAR