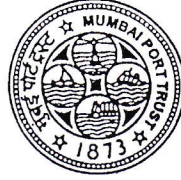


290  
7-4-17

**MUMBAI PORT TRUST**

Phone : 022-66565656  
Fax : (91-22) 2261 1155  
E-mail : fa@mbptmail.com



Finance Department  
Port Bhavan,  
Shoorji Vallabhdas Marg,  
Ballard Estate,  
Mumbai - 400 001

No. FA/A/IT/GST/2017-18/1746

- 6 APR 2017

The Head of Department  
Head of Divisions

SAG (E) 7-4  
-6'

Sub : Request for GSTN details

GST, one of the biggest reforms in India, is set to be implemented from 1st July 2017. It therefore becomes essential to gear up to meet the changes required to be compliant in the GST Regime. The GST enrolment procedure must have been completed by all vendors / service providers / receivers by 31.03.2017.

2. GST law provides for Online reconciliation of items / invoices for allowing Input Tax Credit. i.e., Tax credit will be available only if records of the supplier and the records of the recipient are matched completely. In order to achieve the objectives under GST, you are requested to collect information in the attached template, provided by MbPT's consultants, M/s. Batliboi and Purohit, from MbPT's service receivers / service providers / vendors. Kindly ensure that they fill all the details or mention 'Not Applicable' suitably and return the filled form within 15 days from the receipt of your letter/mail.

DA : As Above.

  
(SMT. A.A. MULYE)  
SR. DY. CHIEF ACCOUNTS OFFICER (II)