

MUMBAI PORT TRUST
TRAFFIC DEPARTMENT

No.TM/Hi(Access Control)/21

2016-17

26.09.2017

CIRCULAR

The President,
Mumbai & Nhava Sheva Ship Agents' Association
The President,
Brihanmumbai Custom Brokers Association
The President,
Federation of Bombay Motor Transport Operators
The President,
Maharashtra Truck Owners Association
The President,
Mumbai Malvahutuk Tempo Mahasangh
The President,
Maharashtra Tank Lorry Owners Association
The President,
Maharashtra Forklift Owners Association
The President,
The Crane Owners Association
The President,
Maharashtra Vahatuk Tempo Mahasangh
The President,
Maharashtra Rajya Motor Owners Association
The President,
Maharashtra Rajya Bus, Tempo, Truck Vahatuk Sangh
The President,
ICC Shipping Association
The Shipping Corporation of India

Sirs,

Subject: Enrollment of Visitors in Access Control System (ACS)

Mumbai Port Trust is in the process of implementing Access Control System (ACS) for automation of processes and online generation of visitor permits.

2. As a part of this system, all the visitors to the Docks are required to enroll themselves once in the Access Control System. In this regard, modalities will be as under :

- (a) Enrollment of visitors is a one-time activity and is provided free of cost.
- (b) The visitor should contact Permit Section, First floor, Shramik Bhavan alongwith their original/copy of Aadhar Card and checklist of personal details, duly filled in (Specimen copy enclosed) for their enrollment in Access Control System.
- (c) During enrollment process, the photograph and biometric of the visitor will also be recorded.
- (d) The enrollment Number will be given to the visitor after enrollment.
- (e) It may be noted that all the visitors are required to enroll themselves by 14.10.2017.

3. You are requested to give wide publicity in this regard amongst your members.

Yours faithfully,

DA : As above

Sd/-
(A. K. BOSE)
TRAFFIC MANAGER