

Mumbai Port Trust
Estate Department

No.EM/EDP/Billing/ 3853

Date: 3rd November, 2011

CIRCULAR

All MbPT/Lessees/Tenants/Licencees:-

Further to the circular bearing No. EM/EDP/Billing/3147 dated 23.09.2011, it is to inform you that those Lessees/Tenants/Licencees who have furnished their authorized e-mail ID will receive the bills of rent/ compensation/ other charges by e-mail.

Some of the Lessees/Tenants/Licencees have complained that they do not receive their bills of rent/ compensation/ other charges on the communication address on record. Also, there are frequent requests for change of address, which results in all sorts of delays. Therefore, it has been decided that in case of those who do not opt for receipt of bills by e-mail, bills will be handed over / delivered on the site of the plot/premises let out to them by Mumbai Port Trust. The above arrangement will be effected from 1.12.2011. (bills for month of November, 2011)

Further, it has been noticed that in all general bills issued for the month of August 2011, due to a technical error, area has been shown as 00. The same should be read as per the area in the previous bill unless there is a change in area status.

All Lessees/ Tenants/ Licencees are requested to note and co-operate.

(Saroj Tahiliani)
Estate Manager.