

Annexure 'E'

**Format of Appeal under section 9 (3) of the Right to Information Act,
2005**

(to be submitted in duplicate)

To:

The Registrar,
Central Information Commission,
2nd Floor, 'B' Wing,
August Kranti Bhavan,
Bhikaji Cama Place,
New Delhi – 110 066.

1. Names and Address of the Appellant including phone No. and e-mail id.:
 2. (I) (a) Name and address of the CPIO against the decision of whom the appeal is preferred.
 - (b) Date of filing of Application
 - (c) Date of order of the CPIO
 - (d) Date of receipt of the order by the Applicant/Date of deemed refusal
 - (e) Particulars of deposition of the fee
 - (II) (a) Name, Designation and Address of the First Appellate Authority :

The Dy Chairman,
Mumbai Port Trust,
Port House, Ballard Estate,
Mumbai – 400 001.
 - (b) Date of filing First Appeal
 - (c) Date of order of the First Appellate Authority
 - (d) Date of receipt of order of the First Appellate Authority/Date of deemed refusal
3. Particulars of the order including number, if any, against which the appeal is referred :
 - 3.1 Last date for filing an appeal if condonation for delay is sought :

4. Brief facts leading to the appeal :
5. Prayers or relief sought:
6. Grounds for prayer or relief sought:
7. Any other information necessary for deciding the appeal:

- DA:
1. Copy of RTI Application with proof of payment of fee
 2. CPIO's Order
 3. Copy of First Appeal.
 4. Copy of First Appellate Authority's Order
 5. Documents relied upon in the Appeal.
 6. Index of documents in appeal.
 7. Chronologically listed dates on progress of disposal of the RTI Application.
 8. Proof of submission of copy of second appeal to CPIO and First Appellate Authority.

Place:
Date:

Signature of the Appellant

DECLARATION

I, _____ (Name of the appellant), son of/daughter of/wife of _____ hereby declare that the particulars furnished in the appeal are to the best of my knowledge and belief, true and correct and that I have not suppressed any material facts.

I further certify that the matter under appeal have not been filed previously or pending with any court or tribunal or with any other authority.

Place:
Date:

Signature of the Appellant