मुंबई पत्तन प्राधिकरण MUMBAI PORT AUTHORITY ESTATE DIVISION

▲ 1 AUG 2022

No. EM/Cash/SBI-ePay/

CIRCULAR

For the information of all MbPA tenants/lessees/licensees.

Dear tenants / lessees,

Mumbai Port Authority had introduced online collection of Estate Rent/Compensation w.e.f. 1st April, 2020. Tenants/ Lessee have responded positively for the payment through online mode. It has facilitated for smooth functioning of Estate Rent collection & proved immensely beneficial for tenants/ lessees 's convenience. Now we are introducing another facility of e-payment for tenants/ lessees.

SBI e- payment will be introduced w.e.f 1st August, 2022 for all tenants /lessees.

For making payment through SBI e-Pay following step are to be taken. Kindly follow them.

- 2. Payment via SBI ePay is as follows:
 - 1) Access the MbPA ePlatform and feedback System Portal at https://eplatform.mbptedi.gov.in/.
 - 2) Click on "Estate Payment" on the Home page.
 - 3) Enter mandatory information such as Payment Type, Customer Code, Bill month, and Bill Year in the blanks.
 - 4) After submission of the above details, currant months bill's details will be displayed.
 - 5) After you've confirmed the details, enter your email address, phone number, and payment amount.
 - 6) After submission, users need to confirm the amount to be paid and it will be redirected to SBI e-Portal.
 - 7) SBI ePay allows user to make payment online using a variety of methods, including online banking, credit card, debit card, and UPI Payment.
 - 8) After successful payment, user will be shown a success page with payment details.
 - 9) A payment receipt can be downloaded by the user.
- 3. After making payment through SBI e-pay please inform their remittance to the Estate Cash Office through e-mail by giving all details of payment such as Bill No.. Customer Code, head wise amount paid, date of payment, TDS deducted, GST No., PAN

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No., UTR No., Transaction ID, Transaction date, etc. for giving proper accounting effect against their respective Customer Record maintained in the Estate Division.

- 4. In the light of above, all tenants/ lessees are requested to start using SBI e-Pay facility. In case of any difficulty please contact on 66564469/ 4470 to Cashier Estate Cash
- 5. Please visit Port's website www.mumbaiport.gov.in for updates related to Estate matters.
 - For General Estate circulars go to: Downloads Menu → Circulars → Estate
 - For monthly Bill summary and Circulars related to Payments go to: Estate Menu
 - For any other updates go to: Latest Announcements
- 6. The information to be forwarded on the following e-mail ID. <u>cash.estate@mumbaiport.gov.in</u> or can also be forwarded to the following address:

Estate Manager, Mumbai Port Authority, 3rd Floor, Vijaydeep Building, S V Marg, Ballard Estate Mumbai 400 001

> (G. A. Shirsat) Estate Manager (I/c.)

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